SUGGESTED ROUTE

Follow the perimeter of the library, counter-clockwise from the entrance.

This is only a guideline, you need not hit all of these points.

Toronto Dailies
• 4 dailies and periodicals

Tables and Public Terminals
• welcome to use space for work, reading, relaxing, etc.

Members’ Reading Room
• space is for Members only

Great Reads and Non-Fiction
• can sign up to receive Great Reads email

Library Timeline
• We have been in our current location for over 100 years
• briefly discuss the fire and how it impacted the library specifically
• If interested, choose specific points on the timeline to highlight OR see “Fun Facts” section on reverse

Current Data File (CDF)
• subject and bio files of former and current MPPs sourced from newspapers and periodicals

Ontario Gazette and Statutes
• we have statutes and journals from the Legislative Assembly of Upper Canada, if interested

Bills
• Ontario Bills dating back to confederation

Hansard
• Hansard dating back to 1944, printed on onion skin with very limited distribution

Press Releases
• Government and political party press releases dating back to the 1970s

Committee Exhibits
• Committee exhibits can be viewed on request

*show table by the Reference office and remind client they are free to use the library space
This guide is designed for walk-ins who want a quick tour of the library. It should take 5-10 minutes, depending on client’s level of interest.

**Services**

**Customized Research**
- We answer MPP and staff (including constituency offices) research and information questions.
- We are a unique service unlike any library that they may have used in the past.
- We have Research Librarians with expertise in a variety of subject areas, and work with Research Officers in Whitney.
- We will do the searching, filtering, and analysis for them on any topic and deliver the answer in whatever format they want to receive it—don’t spend too long looking for answers, call us.

**Loans and ILLs**
The library provides materials for loan from our collection and can facilitate interlibrary loans.

**Orientation and Training**
The library provides general orientation sessions as well as customized training (e.g., eLaws, Hansard, Bills, etc.).

**Library History**
- Ontario has had a Legislative Library since Confederation.
- Upper Canada had its Legislative Library beginning in 1816. The Province of Canada had one too.
- Since 1912 we’ve been located here in the Main Building on the 3rd floor.
- The Research service was established in 1979.

**Library Fires**
- There have been a number of fires since 1816.
- Since Confederation there has only been one fire—the fire of 1909.
- The fire destroyed the west wing of the Main Building, and with it, the Library.
- A small number of books were saved.

**Hours**
8:30-5:00 or 10 minutes after the House rises.

**Our service is:**
- Confidential, non-partisan, reliable.
- We work to your deadlines.

**LLRS Stats**
- Library: 8 RLs, 8 circ techs, 2 part time PCS techs.
- Research (at full capacity): 14 ROs & 2 embedded librarians.
- Print collection has over 200,000 items:
  - over 45,000 items in Dewey
  - over 160,000 items in GovDocs
  - over 1000 Great Reads.
- In 2017, the library responded to over 3000 client requests.

**Fun Facts about Collection**
Old items include:
- *Grammatica Latina*, the oldest book in the library, dating back to c.1490.
- Beeswax impression of the Great Seal of Upper Canada, in use between 1792 and 1817.
- Upper Canada House of Assembly Journal, First Parliament, First Session from 1792.
- The 1st Upper Canada Gazette from April 18, 1793.

**Follow Up**
- Let them know that more in-depth training can be arranged at a later date for members or staff.
- Suggest that they set up an account at Circ on their way out—it helps us get their contact info!