



WELCOME AND THANK YOU FOR
BECOMING A MEMBER OF

**MARKHAM
PUBLIC LIBRARY
BUSINESS HUB**

We know you've already read our agreement, but here it is again for your records.

business hub membership agreement

Markham Public Library's Business Hub provides a shared, community-driven space for small business owners, freelancers, and entrepreneurs. Our goal is to foster an environment that is dedicated to helping our members build and grow their business.

Memberships include:

- Access to WiFi
- Use of meeting room
- Use of videoconferencing room
- Use of hot desks (these desks are located in a public space, expect library users and staff to be in the space from time to time)
- Access to space during regular library hours (9:30am-9:00pm Monday to Thursday, 9:30am-5pm Friday, 9am-5pm Saturday and 1-5pm Sunday)

Guidelines:

Markham Public Library's Business Hub is a shared, collaborative and open workspace. To create a productive and vibrant environment, we are relying on our members to:

- Be friendly! Meeting new people is part of the co-working experience, people can be a great resource to bounce ideas off or help with
- Be considerate and respectful: With a shared space it's important to be aware of others' needs when it comes to cleanliness, noise, etc.
- Adhere to all policies outlined in our Library Policies

First year free offer: To be eligible for this offer, you must agree to provide Markham Public Library with consistent feedback about the services and space provided at our Business Hub. Feedback may happen in the form of surveys, focus groups or informal communication. Lack of adherence result in loss of privileges.

Please note that Markham Public Library reserves the right to change or update terms of use of equipment/space/services at any time.

By checking the box for "yes" on our Business Hub Member Sign-Up Form, you acknowledge receipt of, and have read and understood, all of the terms and conditions outlined above regarding your participation in and use of the Business Hub.

BOOKING SPACE

AFTER YOU SIGN UP TO BE A BUSINESS HUB MEMBER, EXPECT AN EMAIL FROM "SKEDDA BOOKINGS" TITLED "YOUR INVITATION TO MARKHAM PUBLIC LIBRARY BUSINESS HUB". CHECK YOUR JUNK MAIL IF YOU DON'T SEE IT!

AFTER YOU CREATE A PASSWORD, YOU CAN BOOK ANY HOT DESK OR MEETING ROOM, SIMPLY GO TO [MPLBUSINESSHUB.SKEDDA.COM](https://mplbusinesshub.skedda.com) AND SELECT THE TIME AND DATE YOU WANT TO BOOK THE SPACE.

IF YOU HAVE ANY QUESTIONS ABOUT THIS BOOKING SYSTEM, FEEL FREE TO EMAIL EVELYN FOK AT [EFOK@MARKHAM.LIBRARY.ON.CA](mailto:efok@markham.library.on.ca).

MAILBOX

IF YOU WOULD LIKE TO USE OUR MAILBOX SERVICE, PLEASE CONTACT EVELYN FOK. MAILBOXES ARE INTENDED FOR BUSINESS MAIL ONLY AND MUST BE ADDRESSED TO [AANIIN LIBRARY](#)
5665 14TH AVENUE
MARKHAM, ONTARIO
L3S 3K5
SUITE 347

PROGRAMS

CHECK OUT OUR BUSINESS PROGRAMS! IT'S A GREAT WAY TO MEET FELLOW SMALL BUSINESS OWNERS AND ENTREPRENEURS AND LEARN SOMETHING NEW.

[Aaniin Library](#)

Wednesday Open Office Hours

Wednesday, January 10, 7-8:45 PM

Wednesday, February 7, 7-8:45 PM

Wednesday, March 7, 7-8:45 PM

Sales and Marketing Office Hours with Liz Scott

Tuesday, January 30, 7-8:45 PM

Tuesday, February 27, 7-8:45 PM

Tuesday, March 27, 7-8:45 PM

Bill 148 - Tackling the Implications on Business Owners and their Bottom Line

Thursday, January 11, 7-8:30 PM

Crowdfunding 101 with Khierstyn Ross

Monday, January 15, 7-8:30 PM

Market Research: No-cost Key to Business Success

Thursday, January 18, 1-4 PM

Vision Board Party

Monday, January 22, 7-8:30 PM

Start-up Requirements

Monday, January 22, 7-8:30 PM

Validating your Business Idea with Andrew Safranko

Wednesday, January 24, 7-8:30 PM

Sponsorship Myths Busted/Why Sponsor Events

Monday, February 12, 7-8:30 PM

Introduction to Business Planning

Wednesday, February 21, 1-3 PM

Financial Forecast

Wednesday, March 6, 1-4 PM

[Angus Glen Library](#)

Entrepreneurs in Residence

Monday, February 5, 7-9 PM

Market Research: No-cost Key to Business Success

Tuesday, March 20, 1-4 PM

[Markham Village Library](#)

Market Research: No-cost Key to Business Success

Tuesday, February 27, 1-4 PM



REGISTRATION

Click on the program to be brought to the registration page. For more information please contact Evelyn Fok at efok@markham.library.on.ca