THE ONTARIO PUBLIC LIBRARY ASSOCIATION
Child and Youth Services Task Force

Child and Youth Services in Ontario
Benchmarks and Statistical Report 2003

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The Ontario Public Library Association's Child and Youth Services Task Force

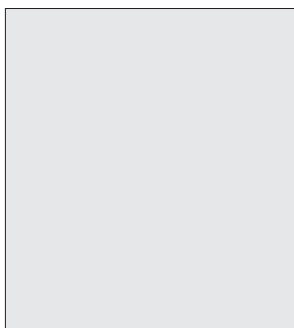Jo-Hellen Berner, Children's, Young Adult and Adult Program Co-ordinator, Ramara Township Public Library.

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Heather Robinson, Children and Teens Services Department Head, St. Thomas Public Library.

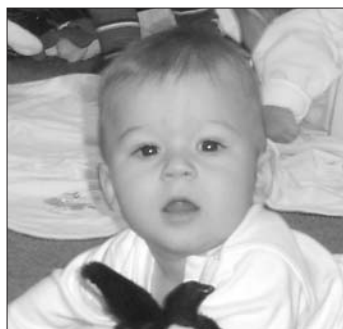Dinah Gough, Manager, Children's and Youth Services, Oshawa Public Library.

Kim Sutherland Mills, Children's Librarian, Kingston-Frontenac Public Library.

Executive Summary

Significant conclusions from the data supplied by reporting libraries include the following:

- 44% have a separate children's materials budget; 20% have a young adult budget.
- After English language books, libraries are most likely to have videos; 50% also have DVDs
- The newest media appear most often in adult collections.
- In the majority of libraries young adult circulation makes up no more than 10% of the total.
- 72% have a separate area for young adult materials.
- 41% house the young adult collection near the children's area; 59% house it near the adult area.
- Where a person was designated in charge of children's services or young adult services, that person's educational qualification was most likely to be an MLIS.
- More libraries in all population categories reported having a baby programme than in 1997.
- 46% have a policy regarding unattended children
- 80% have an Internet policy for children.
- Libraries serving populations under 50,000 reported having fewer partnerships with schools than in 1997; libraries serving populations over 50,000 reported having more.
- 5% restrict children's access to adult collections, down from 14% in 1997.
- 68% serving populations of 5,000 and under have a website.
- Over 80% of children's and young adult staff receive support to attend workshops.
- Libraries of all sizes are more likely to belong to OLA than to any other organization.
- Libraries serving populations under 15,000 had the least contact with local Ontario Early Years (OEY) centres.
- The smallest libraries were the most successful at securing OEY Challenge funding.

Introduction

In 1997 the Children's Services Task Force completed a survey of public libraries in Ontario and assessed the level of service to children. The survey was designed to provide public libraries with the comparative tools needed to assess and improve their own services. The 2003 survey (see sample Appendix A) was designed to elicit comparable responses in order to establish trends and assess current levels of service. Please note in cases where data was insufficient to give a useful or valid result, these questions and result tables have been eliminated.

The 2003 survey was distributed to 369 public libraries in Ontario. 170 libraries responded. This 46% response rate is a significant increase from the 35% response rate for the 1997 survey.

The original 1997 survey was expanded to include statistics related to the provincial government's Early Years initiative and more detailed information on services to young adults. The section on budget cuts from the 1997 survey was eliminated. Partnerships and initiatives with Ontario Early Years Centres and resources from the Early Years Challenge Fund are detailed in a separate section of this survey. In response to a growing trend in young adult services, data related to youth services was collected as a component of each question. However, many libraries (of all sizes) were not gathering statistics and budget figures for young adult collections and services and were, therefore, unable to complete the questions. Data was compiled on adult collections and services to allow for comparative analysis.

The resulting empirical and analytical data will provide libraries with valuable tools to assess their services to children and young adults. However, changes in the political arena, technology, and child development research limit the comparative value of these results. Correlations and trends are also limited in their validity based on significant changes in library content and organizational structure in the past seven years. In addition some libraries (especially those serving populations under 5000) were unable to provide data to complete some core questions. Where data was sufficient to be considered it has been included; however, these partially completed questionnaires account for the statistical inconsistencies you may note as you review the results.

This survey will provide a useful tool for comparing your library's services to children and young adults to that of your peers. The empirical data can also be used to support budget requests and plan new initiatives. The overall picture this survey provides will give individuals, libraries, and the Child and Youth Services Task Force the tools to advocate for improved services, more research, and detailed trend analysis. The Child and Youth Services Task Force welcomes your feedback on the results, collection methods and analysis. Your comments and questions will provide the task force with direction for future

improvements and further analysis and research.

Respondents

170 public libraries completed, or partially completed surveys. Of those:

- 56% of respondents represented libraries serving a population under 15 000
- 22% of respondents represented libraries serving a population between 15 001 and 50 000
- 9% of respondents represented libraries serving a population between 50 001 and 100 000
- 12% of respondents represented libraries serving a population over 100 000

Special Considerations

A number of issues and trends in Ontario public libraries should be considered when reviewing this data:

Amalgamation. Many library systems have revised their organizational structure in the past seven years. Therefore, it may be difficult to compare results based on population size as some of these library systems have moved from one population group to another.

Technological Change. In 1997 automated technology in libraries was limited and the growth potential was enormous and fiscally daunting. The impact of recent technology has changed the look and nature of service in many libraries. This trend is reflected in the survey results.

Brain Development and Early Childhood Research. The release of the 1999 study *Reversing the Real Brain Drain : Early Years Study : Final Report* by Fraser Mustard and his colleagues[1] as well as other brain development research, has focused the role libraries can play in early childhood development. The results of this survey show libraries responding to that reality.

Early Years Initiative. In response to *Reversing the Real Brain Drain : Early Years Study : Final Report* by Fraser Mustard, the provincial government opened an Early Years Learning Centre in every riding and established a pool of money, the Early years Challenge Fund, to assist local agencies serving children from birth to six years. Many libraries are now involved in these developments.

Young Adult Services. There is a growing international focus on youth and services to youth. Many libraries are beginning to see the importance of a greater understanding of the potential for youth services.

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[1] Mustard, Fraser. 1999. *Reversing the Real Brain Drain : Early Years Study : Final Report.* Toronto : Canadian Institute for Advanced Research.

How to Use this Survey

Appendix A has a copy of the 2003 survey for consultation. The survey results are in consecutive order based on the order of the questions that were asked. Where insufficient valid data was collected, questions have been eliminated. The report headings reflect the questions asked, often in abbreviated format.

Analysis
of the survey

CHILDREN 0-12
YOUNG ADULTS 13-18

1. POPULATION SERVED: CHILDREN'S POPULATION AS A PERCENT OF THE TOTAL POPULATION

Population Served	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	5	9	17	32	9	17	4	7				
5,001 - 15,000 (42)	3	7	15	36	9	21	4	9				
15,001 - 30,000 (23)			10	43	9	39						
30,001 - 50,000 (15)			5	33	5	33						
50,001 - 100,000 (16)			10	62	2	12						
100,001 - 250,000 (14)			8	57	4	28						
over 250,000 (7)			6	86								

2. POPULATION SERVED: YOUNG ADULT POPULATION AS A PERCENT OF THE TOTAL POPULATION

Population Served	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	21	40	3	6	5	9	1	2	0	0	1	2
5,001 - 15,000 (42)	23	55	5	12	1	2	1	2				
15,001 - 30,000 (23)	16	69	2	9								
30,001 - 50,000 (15)	10	67										
50,001 - 100,000 (16	6	38	5	31								
100,001 - 250,000 (14)	12	86										
over 250,000 (7)	5	71	1	14								

3. BUDGET

Population Served	Separate Children's Materials Budget		Separate Young Adult Materials Budget		If no separate young adult materials budget, which budget do you use to purchase young adult materials?	
	Yes	No	Yes	No	Children's	Adult's
Under 5,000 (53)	12	32	4	39	3	8
5,001 - 15,000 (42)	10	31	4	37	6	25
15,001 - 30,000 (23)	13	10	4	19	8	8
30,001 - 50,000 (15)	9	6	2	13	5	2
50,001 - 100,000 (16)	12	4	4	12	6	5
100,001 - 250,000 (14)	12	1	11	3	1	2
over 250,000 (7)	7	0	5	2	1	3

Children's Highlights

● 56% of libraries do not have a children's budget, and of libraries under 5,000 19% reported no budget at all or did not provide data.

● 75 libraries reported a separate children's materials budget and a total of 34 reported a young adult materials budget.

Young Adult Highlights

● Only 34 libraries (20%) have a Young Adult budget, and half of those libraries serve populations over 100,000.

4. BUDGET: CHILDREN'S MATERIALS BUDGET AS A PERCENT OF THE TOTAL MATERIALS BUDGET FOR 2003

Population Served	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	1	2	3	6	3	6	3	6	0	0	0	0
5,001 - 15,000 (42)	0	0	4	10	3	7	6	14	0	0	0	0
15,001 - 30,000 (23)	0	0	3	13	7	30	4	17	0	0	0	0
30,001 - 50,000 (15)	0	0	3	20	4	27	1	7	0	0	0	0
50,001 - 100,000 (16)	0	0	5	31	3	19	2	13	0	0	0	0
100,001 - 250,000 (14)	2	14	3	21	8	57	0	0	0	0	0	0
over 250,000 (7)	0	0	6	86	0	0	0	0	0	0	1	14

5. BUDGET: YOUNG ADULT MATERIALS AS A PERCENT OF THE TOTAL MATERIALS BUDGET FOR 2003

Population Served	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	2	4	0	0	1	2	1	2	0	0	0	0
5,001 - 15,000 (42)	3	7	4	10	1	2	0	0	0	0	0	0
15,001 - 30,000 (23)	6	26	1	4	0	0	0	0	0	0	0	0
30,001 - 50,000 (15)	2	13	0	0	0	0	0	0	0	0	0	0
50,001 - 100,000 (16)	5	31	0	0	0	0	0	0	0	0	0	0
100,001 - 250,000 (14)	11	79	1	7	0	0	0	0	0	0	0	0
over 250,000 (7)	3	43	1	14	0	0	0	0	0	0	0	0

6. COLLECTIONS: CHILDREN'S COLLECTION AS A PERCENT OF THE TOTAL COLLECTION FOR 2003

Population Served	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	3	6	12	23	9	17	7	13	3	6	0	0
5,001 - 15,000 (42)	2	5	4	10	22	52	6	14	3	7	0	0
15,001 - 30,000 (23)	0	0	2	9	9	39	6	26	2	9	0	0
30,001 - 50,000 (15)	0	0	1	7	8	53	5	33	0	0	0	0
50,001 - 100,000 (16)	0	0	1	6	7	44	3	19	0	0	0	0
100,001 - 250,000 (14)	0	0	1	7	6	43	7	50	0	0	0	0
over 250,000 (7)	0	0	0	0	3	50	3	43	0	0	0	0

● No changes since 1997. In general, in large libraries, the children's collection forms a larger percentage of the total collection than in smaller libraries.

7. COLLECTIONS: YOUNG ADULT COLLECTION AS A PERCENT OF THE TOTAL COLLECTION FOR 2003

Population Served	Under 10% #	%	10% - 19% #	%	20% - 29% #	%	30% - 39% #	%	40% - 49% #	%	Over 50% #	%
Under 5,000 (53)	15	28	8	15	3	6	1	2	0	0	0	0
5,001 - 15,000 (42)	24	57	4	10	2	5						
15,001 - 30,000 (23)	16	70	0	0	0	0	0	0	0	0	0	0
30,001 - 50,000 (15)	11	73	1	7	0	0	0	0	0	0	0	0
50,001 - 100,000 (16)	10	63	0	0	0	0	0	0	0	0	0	0
100,001 - 250,000 (14)	11	79	1	7	0	0	0	0	0	0	0	0
over 250,000 (7)	6	86	0	0	0	0	0	0	0	0	0	0

- In most reporting libraries the young adult collection is a fiction collection.

8. CHILDREN'S MATERIALS IN THE FOLLOWING CATEGORIES

Population Served		Video VHS	DVD	CD-ROM Circ	Non-Circ	Music on CDs	on Cass	Books on CD	on Cass	Book Kits with CD	with Cass	Periodicals	Toys	Language Materials French	Other
Under 5,000 (53)	#	44	7	7	21	6	5	4	24	1	21	20	2	19	8
	%	83	13	13	40	11	9	8	45	2	40	38	4	36	15
5,001 - 15,000 (42)	#	41	22	12	20	22	16	16	33	7	27	34	0	27	5
	%	98	52	28	48	52	38	38	79	17	64	81	0	64	12
15,001 - 30,000 (23)	#	23	15	10	12	17	9	12	20	13	19	21	2	17	6
	%	100	65	43	52	74	39	52	87	57	83	91	9	74	26
30,001 - 50,000 (15)	#	15	10	6	5	13	10	6	12	8	13	15	1	11	5
	%	100	67	40	33	87	67	40	80	53	87	100	7	73	33
50,001 - 100,000 (16)	#	16	11	8	6	12	10	10	14	11	15	16	0	15	8
	%	100	69	50	38	75	63	63	88	69	94	100	0	94	50
100,001 - 250,000 (14)	#	14	14	8	10	14	13	13	14	12	13	14	1	13	11
	%	100	100	57	71	100	93	93	100	86	93	100	7	93	79
over 250,000 (7)	#	7	6	6	5	7	3	7	7	5	7	7	1	6	6
	%	100	86	86	71	100	43	100	100	71	100	100	14	86	86

- The number in brackets indicates the rank in 1997.

- After English language books, the children's materials most likely to be found in Ontario's public libraries are, in order of likelihood: videos (1); books on cassette (6); periodicals (4); book/cassettes kit (3); French language (2); music on CDs (8); DVDs (n/a); books on CD (n/a); book/CD kits (n/a); non-circulating CD-ROMs (7) and music on cassette (5)(tied in 2003).

Population Served		Video VHS	Video DVD	CD-ROM Circ	CD-ROM Non-Circ	Music on CDs	Music on Cass	Books on CD	Books on Cass	Book Kits with CD	Book Kits with Cass	Periodicals	Language Materials French	Language Materials Other
Under 5,000 (53)	#	32	6	4	17	6	2	2	14	0	2	24	8	3
	%	60	11	8	32	11	4	4	26	0	4	45	15	6
5,001 - 15,000 (42)	#	27	13	8	8	14	5	8	18	1	4	26	13	5
	%	64	31	19	19	33	12	19	43	4	10	62	26	7
15,001 - 30,000 (23)	#	10	6	3	3	9	1	4	9	2	2	15	4	3
	%	44	26	13	13	39	4	17	39	9	9	78	17	13
30,001 - 50,000 (15)	#	10	7	1	0	8	2	5	7	2	4	10	5	3
	%	67	47	7	0	53	13	33	49	13	27	67	33	20
50,001 - 100,000 (16)	#	6	5	4	1	6	3	6	6	2	2	13	4	2
	%	38	31	25	6	38	19	38	38	13	13	81	25	50
100,001 - 250,000 (14)	#	6	6	4	2	8	3	8	8	5	5	12	5	5
	%	43	43	29	11	57	21	57	57	36	36	86	36	36
over 250,000 (7)	#	2	2	1	1	4	1	3	3	0	1	6	6	4
	%	29	29	14	14	57	14	43	43	0	14	86	86	57

- After English language books, the young adult materials most likely to be found in Ontario's public libraries are, in order of likelihood: periodicals; videos; music CDs and books on cassette (tied); French language; DVDs; books on CD; other languages; music on cassette and book/cassette kits (tied).

- After English language books, the adult materials most likely to be found in Ontario's public libraries are, in order of likelihood: videos; books on cassette; music CDs; DVDs; books on CD; French language; other languages; circulating CD-ROMs; book/cassette kits and periodicals (tied); music on cassette.

- Videos remain the most likely material, after books, to be found in library collections. Since the 1997 survey, DVDs have made an appearance in 50% of reporting libraries' collections. There is no strong correlation between library size and likelihood of DVD holdings. More libraries now report holdings of music CDs than report music cassette collections but books on cassette are still much more likely to be found than books on CD in all library size categories except those serving populations over 250,000.

- The newest media (CDs and DVDs) appear most often in adult collections.

12. COLLECTIONS: SELECTION METHODS USED

Population Served	Reviewing Journals #	%	Bookstore/Wholesale Shopping #	%	Book Jobbers (e.g., LSC, NBS) #	%	Publishers' Catalogues or Representatives #	%	Other #	%
Under 5,000 (53)	32	60	43	81	30	57	43	81	11	21
5,001 - 15,000 (42)	27	64	33	76	34	81	35	83	8	19
15,001 - 30,000 (23)	21	91	13	57	22	96	20	87	8	35
30,001 - 50,000 (15)	14	93	10	67	12	80	15	100	1	7
50,001 - 100,000 (16)	15	94	9	56	13	81	16	100	0	0
100,001 - 250,000 (14)	14	100	12	86	14	100	14	100	2	14
over 250,000 (7)	7	100	5	71	5	71	7	100	1	14

- In 1997, publishers' catalogues and representatives were reported as the most often used selection method, followed by wholesalers/stores, and then reviewing journals. In 2002 reviewing journals and then publishers' catalogues/representatives are the most common selection methods, followed by jobbers/stores.

- All libraries reported using a variety of selection methods.

- Patron requests are frequently cited as a selection factor for children's, young adult, and adult collections in libraries of all sizes. In small libraries donations play a significant role in collection building. Other methods reported in the "Other" category are award lists, best seller lists, and the Internet (online sources).

14A. COLLECTIONS: TYPES OF MATERIALS RESTRICTED TO CHILDREN FOR THOSE ACKNOWLEDGING RESTRICTIONS

Population Served	Video Access #	%	DVD #	%	CD's #	%	Adult Collection #	%	Toys #	%	CD-ROM #	%	Internet #	%	Other #	%
Under 5,000 (53)	6	11	2	4	1	2	4	7	0	0	0	0	1	2	5	9
5,001 - 15,000 (42)	2	5	0	0	0	0	2	5	0	0	0	0	0	0	1	2
15,001 - 30,000 (23)	8	34	2	9	1	4	0	0	0	0	0	0	0	0	1	4
30,001 - 50,000 (15)	3	20	1	7	0	0	0	0	0	0	0	0	0	0	3	20
50,001 - 100,000 (16)	1	6	0	0	0	0	1	6								
100,001 - 250,000 (14)	7	50	7	50	1	7	1	7	0	0	2	14	0	0	0	0
over 250,000 (7)	4	57	1	14	0	0	0	0	0	0	0	0	0	0	0	0

14A. COLLECTIONS: TYPES OF MATERIALS RESTRICTED TO YOUNG ADULTS FOR THOSE ACKNOWLEDGING RESTRICTIONS

Population Served	Video Access #	%	DVD #	%	CD's #	%	Adult Collection #	%	CD-ROM #	%	Internet #	%	Other #	%	#	%
Under 5,000 (53)	2	4	1	2	0	0	1	2	0	0	0	0	2	4		
5,001 - 15,000 (42)	2	5														
15,001 - 30,000 (23)	6	26	4	17												
30,001 - 50,000 (15)	1	7														
50,001 - 100,000 (16)																
100,001 - 250,000 (14)	1	7	1	7												
over 250,000 (7)	1	14	1	14												

- Ontario Film Review Board ratings of age suitability for viewing are the most commonly reported reason for restricting use children's and teens' use of video/DVD.

- Among reporting libraries, the number restricting children's use of adult collections fell from 14% in 1997 to 5% in 2002.

- "Other" restrictions mentioned included limits on the number of new materials which could be borrowed.

15. COLLECTIONS: CHILDREN'S CIRCULATION AS A PERCENT OF THE TOTAL CIRCULATION FOR 2002

	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
Population Served	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	1	2	5	9	11	21	3	6	2	4	2	4
5,001 - 15,000 (42)	2	5	3	7	13	31	5	12	3	7	0	0
15,001 - 30,000 (23)	0	0	2	7	8	35	8	35	1	4	0	0
30,001 - 50,000 (15)	0	0	0	0	4	27	3	20	2	13	0	0
50,001 - 100,000 (16)	0	0	2	13	2	13	2	13	3	19	1	6
100,001 - 250,000 (14)	1	7	0	0	3	21	4	29	3	21	0	0
over 250,000 (7)	0	0	0	0	1	14	6	86	0	0	0	0

- In 1997 38% of the 79 reporting libraries had children's circulation between 30 – 39% of total circulation. In 2002 only 31% of 77 reporting libraries had children's circulation in the same range. Given the relatively small number of Ontario libraries that are able to separate children's circulation from the total, there may not be sufficient data to conclude that the decrease is a trend across the province.

16. COLLECTIONS: YOUNG ADULT CIRCULATION AS A PERCENT OF THE TOTAL CIRCULATION FOR 2002

	Under 10%		10% - 19%		20% - 29%		30% - 39%		40% - 49%		Over 50%	
Population Served	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	12	23	4	7	0	0	1	2	0	0	2	4
5,001 - 15,000 (42)	14	33	2	5	1	2	0	0	0	0	0	0
15,001 - 30,000 (23)	10	43										
30,001 - 50,000 (15)	7	47										
50,001 - 100,000 (16)	5	31	0	0	1	6						
100,001 - 250,000 (14)	7	50										
over 250,000 (7)	6	86										

- Only 45 of 170 reporting libraries are able to separate young adult circulation statistics. However, the consistency of the results suggests that the majority of libraries have young adult circulation which is no more than 10% of total circulation.

17. ELECTRONICS: DOES YOUR LIBRARY HAVE A WEB SITE?

| | Web site | | | | Separate Children's Page | | | | Separate Young Adult Page | | | |
| | Yes | | No | | Yes | | No | | Yes | | No | |
Population Served	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	36	68	17	32	3	6	46	87	1	2	48	90
5,001 - 15,000 (42)	33	79	8	19	12	29	26	62	1	2	36	86
15,001 - 30,000 (23)	21	91	2	9	12	52	11	48	6	26	17	74
30,001 - 50,000 (15)	13	87	2	13	7	47	7	47	3	20	11	73
50,001 - 100,000 (16)	15	94	1	6	11	69	4	25	6	38	10	63
100,001 - 250,000 (14)	14	100	0	0	12	86	3	21	12	86	2	14
over 250,000 (7)	7	100	0	0	7	100	0	0	7	100	0	0

- 68% of reporting libraries serving a population of 5,000 or under have a website.

- Only 6% of these have a separate children's page and 2% a separate young adult page

- 100% of libraries serving populations of 100,000 and over have a website

- 100% of libraries serving populations of 250,000 and over have separate webpages for children and young adults.

- ### Filters
  22% of reporting libraries have filters on children's Internet stations in comparison to 10% who have filters on young adult workstations and 8.8% on adult workstations.
  Only 4% of libraries serving populations between 15,001 and 30,000 provide filtered stations for adult and children.

- ### Other restrictions
  37% of reporting libraries placed other restrictions on Internet use for children
  30% of libraries placed other restrictions on Internet use for young adults
  Some libraries required for parental accompaniment or permission, or set a minimum age for access.
  Some libraries blocked access to chat, games, email and specific sites or did not allow downloading.
  Some libraries set time limits for access to Internet.
  Some libraries required that a customer's fines be fully paid before access was granted.

18. COLLECTIONS: SELECTION METHODS USED

Population Served		Queries Solved Using Internet by Library Staff	Queries Solved on Internet by Patrons	Filters on Internet Stations	Other Restrictions on Internet Stations	CD-ROM Work Stations	Microcomputer Centres for Spreadsheets, Word Processing, etc.
Under 5,000 (53)	Children's	35	37	10	19	37	32
	Young Adult	35	43	10	17	36	35
	Adult	35	44	8	13	35	39
5,001 - 15,000 (42)	Children's	30	39	5	9	24	29
	Young Adult	27	37	2	9	20	34
	Adult	30	39	2	7	22	37
15,001 - 30,000 (23)	Children's	20	19	3	13	13	16
	Young Adult	21	20	1	8	6	18
	Adult	21	20	1	8	7	20
30,001 - 50,000 (15)	Children's	13	14	1	8	7	9
	Young Adult	13	14	0	7	6	10
	Adult	13	14	0	5	7	11
50,001 - 100,000 (16)	Children's	13	16	5	4	9	8
	Young Adult	12	14	0	2	5	11
	Adult	11	15	0	2	5	12
100,001 - 250,000 (14)	Children's	13	13	9	5	11	10
	Young Adult	14	13	3	3	7	9
	Adult	14	13	3	3	7	11
over 250,000 (7)	Children's	7	7	5	5	7	4
	Young Adult	7	7	1	5	3	5
	Adult	7	7	1	5	4	7

19. PHYSICAL FACILITIES: CHILDREN

	Separate Area for Children's Collections						Designated Children's Lounge/ Seating Area						Designated Area for Children's Programs					
	Yes		No		Some Locations		Yes		No		Some Locations		Yes		No		Some Locations	
Population Served	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	51	96	3	6	0	0	43	81	8	15	0	0	24	45	28	53	0	0
5,001 - 15,000 (42)	40	95	1	2	1	2	31	74	9	21	2	4	31	74	8	19	4	10
15,001 - 30,000 (23)	21	91	0	0	2	9	20	87	0	0	4	17	19	83	1	4	3	13
30,001 - 50,000 (15)	14	93	0	0	1	7	11	73	1	7	3	20	10	67	0	0	5	33
50,001 - 100,000 (16)	14	88	0	0	2	13	11	69	1	6	4	25	9	56	2	13	5	31
100,001 - 250,000 (14)	13	93	0	0	1	7	12	87	0	0	2	14	12	86	1	7	1	7
over 250,000 (7)	6	86	0	0	1	14	6	86	0	0	1	14	2	29	0	0	5	71

19. PHYSICAL FACILITIES: CHILDREN continued

	Furniture						Shelving					
	Yes		No		Some Locations		Yes		No		Some Locations	
Population Served	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	51	96	3	6	0	0	43	81	8	15	0	0
5,001 - 15,000 (42)	40	95	1	2	1	2	31	74	9	21	2	4
15,001 - 30,000 (23)	21	91	0	0	2	9	20	87	0	0	4	17
30,001 - 50,000 (15)	14	93	0	0	1	7	11	73	1	7	3	20
50,001 - 100,000 (16)	14	88	0	0	2	13	11	69	1	6	4	25
100,001 - 250,000 (14)	13	93	0	0	1	7	12	87	0	0	2	14
over 250,000 (7)	6	86	0	0	1	14	6	86	0	0	1	14

- 98 % of libraries set aside a separate area for children's materials in at least some of their branches, and the few libraries who did not all served populations under 15,000.

- 88% of libraries provided a children's lounge/seating area in at least some of their branches.

- 76% of libraries provided children's programming space in at least some locations.

- Only 6% of libraries with children's areas do not provide appropriate sized furnishings and shelving.

20. PHYSICAL FACILITIES: YOUNG ADULTS

		Separate Area for Young Adult Collections						Designated Young Adult Lounge/ Seating Area					
		Yes		No		Some Locations		Yes		No		Some Locations	
Population Served		#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	children's area	19	36	14	26	0	0	8	15	32	60	1	2
	adult area	21	40	0	0	0	0	11	21	0	0	0	0
5,001 - 15,000 (42)	children's area	14	33	12	29	1	2	2	5	36	86	1	2
	adult area	16	38	0	0	0	0	4	10	0	0	0	0
15,001 - 30,000 (23)	children's area	4	17	0	0	1	4	2	9	0	0	0	0
	adult area	12	52	6	26	0	0	4	17	16	70	1	4
30,001 - 50,000 (15)	children's area	5	33	2	13	1	7	2	13	3	87	1	7
	adult area	4	27	2	13	1	7	2	13	7	78	0	0
50,001 - 100,000 (16)	children's area	5	31										
	adult area	7	44	0	0	6	38	2	13	12	75	2	13
100,001 - 250,000 (14)	children's area	3	21	2	14	1	7	2	14	7	50	2	14
	adult area	8	57	0	0	0	0	3	21	0	0	0	0
over 250,000 (7)	children's area	0	0	0	0	1	14						
	adult area	4	57	0	0	3	43	1	14	4	57	2	29

- 72% of libraries report a separate area for Young Adult materials, 81% in at least some of their branches
    41% house their Young Adult collections nearest the Children's area
    59% house their Young Adult collections nearest to the Adult area.

- only 29% of libraries had a Young Adult lounge/seating area in at least some of their branches
    37% of libraries providing seating locate it closest to Children's area
    63% of libraries providing seating locate it closest to Adult area.

21. STAFFING: LEVEL OF EDUCATION

Population Served		N/A		High school		Some college		College diploma		EXCEL		Bachelor's		Library Tech		MLS/BLS		Other Grad	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (54)	children's	12	22	16	30	3	6	9	17	14	26	5	9	3	6	0	0	4	7
	young adult	15	28	14	26	0	0	6	11	12	22	6	11	3	6	0	0	2	4
5,001 - 15,000 (42)	children's	4	10	7	17	0	0	3	7	11	26	10	24	2	5	6	14	5	12
	young adult	11	26	4	10	0	0	4	10	10	24	7	17	1	2	6	14	4	10
15,001 - 30,000 (23)	children's	4	17	2	9	0	0	2	9	1	4	3	13	4	17	8	35	1	4
	young adult	4	17	2	9	0	0	2	9	1	4	3	13	4	17	10	43	0	0
30,001 - 50,000 (15)	children's	0	0	0	0	1	7	1	7	1	7	5	33	4	27	5	33	2	13
	young adult	3	20	0	0	1	7	1	7	0	0	6	40	2	13	2	13	2	13
50,001 - 100,000 (16)	children's	1	6	0	0	0	0	0	0	1	6	0	0	0	0	13	81	0	0
	young adult	1	6	0	0	0	0	1	6	1	6	0	0	0	0	13	81	0	0
100,001 - 250,000 (14)	children's	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14	100	1	7
	young adult	1	7	0	0	0	0	0	0	0	0	0	0	0	0	13	93	0	0
over 250,000 (7)	children's	1	14	0	0	0	0	0	0	0	0	0	0	0	0	6	86	0	0
	young adult	1	14	0	0	0	0	0	0	0	0	0	0	0	0	6	86	0	0

- Data was not collected on the level of education for head of Adult Services, so no comparisons are possible.

- When more than one level of education listed, both were included in the table.

- In libraries serving populations of over 50,000, the person in charge of Children's Services had a MLIS in 86% of of libraries, and the person in charge of Young Adult services had an MLIS in 89% of libraries. In libraries serving under 5,000, there was not one recorded MLIS for either Children's or Young Adult Services.

- Across populations, the person in charge of Children's Services was most likely to have a MLIS (29%), followed by an EXCEL diploma (16%), Highschool diploma (15%), Bachelor's Degree (14%), Library Technician (8%), Bachelor of Education (8%), and either some college (2%) or a college diploma (2%). 13% of libraries did not report education level.

- Across populations, the person in charge of Young Adult Services was most likely to have a MLIS (29%), followed by a Bachelor's degree (22%), EXCEL diploma (14%), Bachelor of Education (13%), Highschool diploma (12%), College diploma (8%), Library Technician (6%), some college (less than 1%). 21% of libraries did not report education level.

22. STAFFING: PROFESSIONAL AFFILIATIONS – CHILDREN'S STAFF

Population Served	Provides Children's Staff Development		Supports Children's Staff Attendance at Workshops		Memberships in Professional and Related Organizations									
					Pay Total Membership		Pay Half Membership		Pay Set Amount of Membership		Provide Encouragement to Join Associations		Provide No Support at All	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	26	49	39	73	8	15	0	0	2	4	5	9	14	26
5,001 - 15,000 (42)	31	74	37	88	9	21	1	2	0	0	10	24	10	24
15,001 - 30,000 (23)	21	91	22	95	8	35	1	4	1	4	8	35	2	9
30,001 - 50,000 (15)	15	100	15	100	9	60	0	0	1	6	5	33	0	0
50,001 - 100,000 (16)	16	100	16	100	6	38	0	0	2	13	7	44	2	13
100,001 - 250,000 (14)	14	100	14	100	0	0	0	0	0	0	9	64	2	14
over 250,000 (7)	7	100	7	100	0	0	0	0	0	0	6	86	0	0

- Libraries serving populations over 15,000 consistently provide children's staff development and support children's staff attending workshops.

- Despite other challenges noted in this survey, Ontario's smallest libraries (serving under 5,000) manage to provide staff development to staff serving children in 49% of libraries and support their attendance at workshops at 73% of libraries.

- Children's staff of small and medium sized libraries are more likely to receive financial assistance to pay membership in associations and related organizations. None of the libraries serving populations over 100,000 reported that they pay any portion of staff memberships, compared to 21% of libraries serving less than 15,000 and 52% of libraries serving populations between 15,000-100,000.

- 76% of children's staff, 71% of young adult staff and 72% of adult staff are provided with staff development.

- 88% of children's staff, 85% of young adult staff and 86% of adult staff are given support to attend workshops.

- 24% of children's staff receive a paid membership in professional associations, compared to 19% of young adult staff and 31% of adult staff.

23. STAFFING: PROFESSIONAL AFFILIATIONS – YOUNG ADULT STAFF

Population Served	Provides Young Adult Staff Development		Supports Young Adult Staff Attendance at Workshops		Memberships in Professional and Related Organizations									
					Pay Total Membership		Pay Half Membership		Pay Set Amount of Membership		Provide Encouragement to Join Associations		Provide No Support at All	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	24	45	37	70	7	13	0	0	2	4	4	8	14	26
5,001 - 15,000 (42)	26	62	34	81	7	17	1	2	0	0	10	24	10	24
15,001 - 30,000 (23)	21	91	22	95	6	26	0	0	1	4	9	39	2	9
30,001 - 50,000 (15)	14	93	14	93	6	40	0	0	1	7	4	27	1	7
50,001 - 100,000 (16)	15	94	15	94	6	38	0	0	2	13	7	44	2	13
100,001 - 250,000 (14)	14	100	14	100	0	0	0	0	0	0	8	57	2	14
over 250,000 (7)	7	100	7	100	0	0	0	0	0	0	6	86	0	0

- Libraries serving populations over 15,000 consistently provide Young Adult staff development and support Young Adult staff attending workshops.

- Despite other challenges noted in this survey, Ontario's smallest libraries (serving under 5,000) manage to provide staff development to staff serving young adults in 45% of libraries and support their attendance at workshops at 70% of libraries.

- Young Adult Staff of small and medium sized libraries are more likely to receive financial assistance to pay membership in associations and related organizations. None of the libraries serving populations over 100,000 reported that they pay any portion of staff memberships, compared to 18% of libraries serving less than 15,000 and 41% of libraries serving populations between 15,000-100,000.

- 76% of children's staff, 71% of Young adult staff and 72% of adult staff are provided with staff development.

- 88% of children's staff, 85% of young adult staff and 86% of adult staff are given support to attend workshops.

- Only 19% of young adult staff received paid memberships in professional associations, compared to 24% of children's staff and 31% of adult staff.

24. STAFFING: CURRENT PROFESSIONAL AFFILIATIONS

Population Served	OLA Personal	OLA Institutional	CLA Personal	CLA Institutional	ALA Personal	ALA Institutional	Children's Book Centre Personal	Children's Book Centre Institutional	Local Area Groups Personal	Local Area Groups Institutional	Other Personal	Other Institutional
Under 5,000 (53)	12	23	3	3	1	1	1	2	3	3	1	2
5,001 - 15,000 (42)	11	21	1	1	0	1	2	3	7	3	1	1
15,001 - 30,000 (23)	15	15	5	3	2	0	4	4	2	0	2	1
30,001 - 50,000 (15)	12	7	3	2	1	0	2	1	3	2	1	0
50,001 - 100,000 (16)	14	3	4	2		0	1	3	8	2	2	0
100,001 - 250,000 (14)	12	3	4	4	2	1	2	5	1	1	1	1
over 250,000 (7)	6	6	3	6	2	3	1	5	1	2	2	1

- Libraries of all sizes are more likely to be a member of OLA than any other organization. Even among the smallest of the province's libraries (serving under 15,000), 46% held an institutional membership.

25. LIBRARY SERVICES: POPULATION SERVED - UNDER 5,000 (53)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	2	4						
Toddlertime	5	9						
Preschool Storytime	32	60					2	
Summer Reading Club	35	66	3	6	0	0	3	0
Film/Video Programs	2	4	4	7	3	6	2	0
Library Visits by Classes	32	60	4	7	1	2	0	0
Visits to Schools	12	23	4	7	1	2		
Puppet Show	12	23	4	7	1	2		
Booktalks	3	6	0	0	0	0	1	
Special Events Programs	21	40	9	17	10	19	8	
Outreach Programs	4	8	4	7	6	11		
Child / YA Advisory Council								
Book Clubs	5	9	2	4	5	9		
Junior Friends Group								
Literacy tutoring	7	13	4	7	6	11		
Programs for Parents					1	3		
Author Visits	4	7	5	9	6	2		
OLA's Silver Birch	6	11	1	2	1	2		
OLA's Red Maple	0	0	4	7	0	0		

- Libraries serving populations under 5,000 reported less class visits than in 1997 (72% to 60%) but more visits to schools (9% to 23%); slightly more libraries reported offering Baby programs (from 0% to 4%); the same percentage of libraries reported offering Toddlertime while those that reported offering Preschool Storytime increased from 49% to 60%
- Libraries reported offering more baby programs in all groups
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

26. LIBRARY SERVICES: POPULATION SERVED - 5,001 - 15,000 (42)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	5	12						
Toddlertime	10	24						
Preschool Storytime	27	64	0	0	0	0	7	
Summer Reading Club	36	86	4	10	0	0	4	
Film/Video Programs	4	10	1	2				
Library Visits by Classes	33	79	7	17	4			
Visits to Schools	15	36	3	7	3			
Puppet Show	3	7	1	2	0	0	2	
Booktalks	5	12	1	2	2	5		
Special Events Programs	18	43	9	21	7	17	5	
Outreach Programs	9	21	1	2	2	5		
Child / YA Advisory Council	0	0	1	2				
Book Clubs	5	12	0	0	5	12		
Junior Friends Group								
Literacy tutoring	4	10	0	0	2	5		
Programs for Parents					5	12	1	
Author Visits	9	21	5	12	6	14	2	
OLA's Silver Birch	5	12	0	0				
OLA's Red Maple	2	5						

- Libraries serving populations of 5,001 to 15,000 reported a decrease in library visits by classes (from 92% to 79%); more libraries reported offering Baby programs (from 8% to 12%) and Toddler programs (from 16% to 24%) but less reported offering Preschool Storytime (from 92% to 64%)
- Libraries reported offering more baby programs in all population groups
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

- Libraries serving populations of 15,001 to 30,000 reported a decrease in library visits to classes (from 96% to 87%) as well as visits to schools (70% to 65%); more libraries reported offering Baby programs (30% to 39%), the same % reported offering Toddler programs and those that reported offering Preschool Storytime increased from 91% to 100%; 100% reported offering Summer Reading Club compared to 87% who reported offering it in 1997
- Libraries reported offering more baby programs in all population groups
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

27. LIBRARY SERVICES: POPULATION SERVED - 15,001 - 30,000 (23)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	9	39	0	0	0	0	1	
Toddlertime	16	70	0	0	0	0	11	
Preschool Storytime	23	100	0	0	0	0	12	
Summer Reading Club	23	100	0	0	0	0	3	
Film/Video Programs	9	39	7	30	0	0	4	
Library Visits by Classes	20	87	7	30	0	0	2	
Visits to Schools	15	65	0	0	0	0	2	
Puppet Show	7	30	0	0	0	0	1	
Booktalks	6	26	0	0	0	0	1	
Special Events Programs	18	78	1	4	1	4	9	
Outreach Programs	8	34	1	4	2	9	1	
Child / YA Advisory Council	0	0	3	13				
Book Clubs	4	17	1	4	7	30	3	
Junior Friends Group								
Literacy tutoring	5	21	0	0	1	4	1	
Programs for Parents	0	0	0	0	7	30	1	
Author Visits	7	30	0	0	2	9	1	0
OLA's Silver Birch	8	34	0	0	0	0	2	0
OLA's Red Maple	1	4	4	17	0	0	1	0

- Libraries serving populations of 30,001 to 50,000 reported a significant increase in library visits by classes (from 17% to 93%) but a decrease in visits to schools (from 58% to 47%); more libraries reported offering Baby programs (from 42% to 47%); less reported offering Toddler programs (from 83% to 60%)
- Libraries reported offering more baby programs in all population groups
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

28. LIBRARY SERVICES: POPULATION SERVED - 30,001 - 50,000 (15)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	7	47	0	0	0	0	2	
Toddlertime	9	60	0	0	0	0	3	
Preschool Storytime	15	100	0	0	0	0	6	
Summer Reading Club	14	93	1	11	0	0	3	
Film/Video Programs	6	40	2	13	2	13	1	
Library Visits by Classes	14	93	4	27	0	0	2	
Visits to Schools	7	47	1	11	0	0	1	
Puppet Show	6	40	0	0	0	0	2	
Booktalks	6	40	1	11	1	11		
Special Events Programs	14	93	7	47	4	27	6	
Outreach Programs	8	53	4	27	3	20	2	
Child / YA Advisory Council	2	13	2	13				
Book Clubs	4	27	1	11	3	33		
Junior Friends Group								
Literacy tutoring	3	20	3	20	2	13		
Programs for Parents	4	27	3	20	6	40		
Author Visits	7	46	5	33	2	13		
OLA's Silver Birch	6	40						
OLA's Red Maple	1	11	6	40				

29. LIBRARY SERVICES: POPULATION SERVED - 50,001 - 100,000 (16)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	11	69	0	0	0	0	6	
Toddlertime	15	94	0	0	0	0	6	
Preschool Storytime	16	100	0	0	0	0	5	
Summer Reading Club	16	100	1	6	0	0	4	
Film/Video Programs	7	42	1	6	0	0	1	
Library Visits by Classes	16	100	1	6	0	0	4	
Visits to Schools	11	69	0	6	0	0	2	
Puppet Show	4	25	0	0				
Booktalks	5	31	0	0	0	0	1	
Special Events Programs	13	81	3	19	2	13	6	
Outreach Programs	5	31	1	6	1	6		
Child / YA Advisory Council	0	0	2	13				
Book Clubs	8	50	2	13	1	6	2	
Junior Friends Group								
Literacy tutoring	1	6	0	0	0	0	1	
Programs for Parents	0	0	2	13	3	19	1	
Author Visits	7	44	2	13	0	0	1	
OLA's Silver Birch	6	38	0	0	0	0	1	
OLA's Red Maple	2	13	3	19				

- Libraries serving populations of 50,001 to 100,000 reported an increase in library visits by classes (from 93% to 100%) as well as in visits to schools (from 47% to 69%); more libraries offered Baby programs (67%-69%); approximately the same percentage offer Toddler programs and all offer Preschool Storytime; all libraries also reported offering Summer Reading Club (up from 80% in 1997).
- Libraries reported offering more baby programs in all population groups.
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only. Preschool Storytime as all children are in one program
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

30. LIBRARY SERVICES: POPULATION SERVED - 100,001 - 250,000 (14)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %
Babytime	11	79				
Toddlertime	13	93				
Preschool Storytime	13	93				
Summer Reading Club	13	93	6	43		
Film/Video Programs	8	57	3	21	2	18
Library Visits by Classes	13	93	5	36		
Visits to Schools	11	79	4	29		
Puppet Show	9	64	2	14		
Booktalks	7	50	2	14	1	7
Special Events Programs	12	86	4	29	2	14
Outreach Programs	7	50	4	29	4	29
Child / YA Advisory Council	2	14	6	43		
Book Clubs	4	29	3	21	4	29
Junior Friends Group	3	21				
Literacy tutoring	1	7				
Programs for Parents	0	0	0	0	6	43
Author Visits	9	64	5	35	5	35
OLA's Silver Birch	5	35				
OLA's Red Maple	5	35				

- Libraries serving populations of 100,001 to 250,000 reported a decrease in library visits by classes (from 100% to 93%) but an increase in visits to schools (from 71% to 79%);   more libraries offered Baby programs (from 71% to 79%) but less offered Toddler and Preschool programs (both decreased from 100% to 93%); those who reported offering Summer Reading Club also decreased from 100% to 93%.
- Libraries reported offering more baby programs in all population groups.
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program.
- Those who reported participating in Summer Reading Club decreased in libraries serving populations of 100,001 or more.
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

- Libraries serving populations over 250,000 reported an increase in visits to schools (from 89% to 100%); more libraries offered Baby programs (from 89% to 100%); the number that reported offering Summer Reading Club decreased from 100% to 86%.
- Libraries reported offering more baby programs in all population groups.
- It is possible that smaller libraries may have Preschool Storytime for children ages 0-5 but checked only Preschool Storytime as all children are in one program.
- Those who reported participating in Summer Reading Club decreased in libraries serving populations of 100,001 or more.
- For general highlights regarding fees charged for programs and services, see the page following the tables for libraries serving populations over 250,000.

31. LIBRARY SERVICES: POPULATION SERVED - OVER 250,000 (7)

Program	Age 0-12 #	Age 0-12 %	Age 13-18 #	Age 13-18 %	Adult #	Adult %	Charge Fee Yes	Charge Fee No
Babytime	7	100						
Toddlertime	7	100						
Preschool Storytime	7	100						
Summer Reading Club	6	86	6	86				
Film/Video Programs	4	57	3	43	1	14		
Library Visits by Classes	7	100	5	71				
Visits to Schools	7	100	5	71				
Puppet Show	7	100	3	43				
Booktalks	7	100	5	71	1	14		
Special Events Programs	7	100	7	100	4	57	2	
Family Story time	1	14						

Fees Charged for Programs and Services

- No information was collected about the nature of fees (i.e. cost recovery, payment to program person etc.)
- Libraries serving populations of less than 15,000 reported a decrease in charging fees for all programs.
- 52% of libraries serving populations of 15,001-30,000 reported charging fees for Preschool Storytime but reported a decrease in fees charged from all other programs.
- In 1997 libraries that served populations of 30,001 to 50,000 only charged fees for Preschool Storytime; fees were charged for all programs this survey.
- Libraries serving populations of 50,001 to 100,000 reported charging fees for every program except puppet shows; the number who charge fees for Baby, Toddler, Preschool programs and Summer Reading Club and special events programs has increased.
- Libraries that serve populations over 250,000 report that they do not charge for any programs except special events; in 1997 some libraries charged fro Baby, Toddler and Preschool programs.
- The introduction of fees has increased most significantly in libraries serving populations of 30,001 to 100,000.
- Libraries serving populations of 30,000 and over reported a decrease in the charging of fees for programs.
- It is very difficult to compare adult and young adult programming with 1997 results - asked generally about programming in 1997 but were quite specific this survey.

32. PUBLICITY AND PROMOTION

Population Served		Monthly Newsletter	Brochure	Media such as Press Releases, Articles, Ads.	Flyers	Outreach	Bulletin Board	Friend of the Library	Web Site	Other
Under 5,000 (53)	Adult Services	15	23	24	20	2	39	15	20	3
	Children's Services	14	23	24	23	2	37	10	17	3
	Young Adult Services	11	19	19	18	2	34	8	17	3
5,001 - 15,000 (42)	Adult Services	12	17	31	19	3	33	12	24	2
	Children's Services	13	21	33	22	3	36	12	23	1
	Young Adult Services	10	12	24	11	2	27	11	17	0
15,001 - 30,000 (23)	Adult Services	7	12	19	16	7	20	7	19	6
	Children's Services	7	14	21	19	11	20	6	19	7
	Young Adult Services	7	9	16	14	5	15	5	14	4
30,001 - 50,000 (15)	Adult Services	5	7	10	8	2	10	6	11	2
	Children's Services	4	10	13	11	5	12	5	12	2
	Young Adult Services	3	7	9	7	0	7	4	6	2
50,001 - 100,000 (16)	Adult Services	7	10	16	13	13	12	31	15	1
	Children's Services	6	14	16	13	14	13	4	15	1
	Young Adult Services	4	7	9	8	1	8	2	8	1
100,001 - 250,000 (14)	Adult Services	4	7	13	8	6	10	4	14	3
	Children's Services	6	8	14	10	6	13	4	14	5
	Young Adult Services	6	6	12	8	4	10	3	13	2
over 250,000 (7)	Adult Services	2	5	7	7	5	7	6	7	4
	Children's Services	2	7	7	7	6	7	6	7	4
	Young Adult Services	2	5	7	7	6	7	6	7	4

- As in 1997 relatively equal promotion of services to children, young adults and adults.
- As in 1997 the preferred methods of promotion are bulletin boards, media and flyers.
- 62.9% of reporting libraries use their website to promote services.
- As in 1997 most libraries use a variety of methods to promote services.

33. MANAGEMENT: OFFICIAL WRITTEN POLICIES

Population Served		Materials Selection	Programming	Censorship, Intellectual Freedom	Internet	Unattended Children in the Library	Rules of Conduct
Under 5,000 (53)	Adult Services	27	11	21	38	14	23
	Children's Services	28	13	19	39	18	24
	Young Adult Services	26	11	18	36	14	24
5,001 - 15,000 (42)	Adult Services	29	7	25	37	11	23
	Children's Services	24	10	20	33	17	23
	Young Adult Services	20	7	19	31	11	21
15,001 - 30,000 (23)	Adult Services	22	10	19	22	6	15
	Children's Services	20	13	18	21	12	16
	Young Adult Services	16	7	14	18	5	11
30,001 - 50,000 (15)	Adult Services	13	6	14	15	5	10
	Children's Services	12	8	13	13	8	9
	Young Adult Services	8	6	12	11	3	8
50,001 - 100,000 (16)	Adult Services	13	3	13	14	5	12
	Children's Services	13	6	13	13	6	12
	Young Adult Services	9	3	10	9	4	10
100,001 - 250,000 (14)	Adult Services	13	7	10	13	5	13
	Children's Services	12	8	10	13	11	13
	Young Adult Services	10	7	10	13	0	13
over 250,000 (7)	Adult Services	7	3	6	6	2	6
	Children's Services	6	3	5	5	6	6
	Young Adult Services	6	3	5	4	2	6

- 80% of reporting libraries have an Internet policy for children.
- 67.6% of reporting libraries have materials selection policy for children. In 1997 75% of reporting libraries indicted that they had a materials selection policy for children.
- 45.8% of libraries have a policy regarding unattended children
- 57.6% have a written censorship/Intellectual freedom policy. In 1997 68% of libraries indicated that they had a written censorship policy.
- 35.8% of libraries have a written policy on programming which is an increase over 1997 figures.
- 60% of reporting libraries have rules of conduct for children.

34. MANAGEMENT: DOES YOUR LIBRARY HAVE PLANNING DOCUMENTS SUCH AS GUIDELINES, STANDARDS, GOALS, ETC. FOR THESE SERVICES?

	Adult Services				Children's Services				Young Adult Services			
	Yes		No		Yes		No		Yes		No	
Population Served	#	%	#	%	#	%	#	%	#	%	#	%
Under 5,000 (53)	21	40	22	41	18	34	23	43	18	34	23	43
5,001 - 15,000 (42)	19	45	18	43	17	40	20	48	16	38	20	48
15,001 - 30,000 (23)	17	74	5	22	17	74	6	26	13	57	6	26
30,001 - 50,000 (15)	9	60	4	27	9	60	4	27	8	53	4	27
50,001 - 100,000 (16)	6	38	4	25	8	50	4	25	5	31	5	31
100,001 - 250,000 (14)	10	71	3	21	12	86	2	14	10	71	3	21
over 250,000 (7)	5	71	2	29	6	86	1	14	6	86	1	14

- 86% of reporting libraries serving populations of 100,00 and over have planning documents for children's services. In 1997 only 68.7 % of libraries in these groups had planning documents.
- 36.8% of reporting libraries serving populations of 15,000 and under have planning documents for children's services. In 1997 37.5 % of libraries in these groups had planning documents.

35. MANAGEMENT: LEVEL OF PARTICIPATION

Population Served	Children's & YA Services are on Management Team		Senior Member of Children's Staff					Senior Member of YA Staff					Senior Member of Adult Staff				
	#	%	Attends Board Meetings	Gives Oral Report to Board	Gives Written Report to Board	Answers Questions for the Board	Other	Attends Board Meetings	Gives Oral Report to Board	Gives Written Report to Board	Answers Questions for the Board	Other	Attends Board Meetings	Gives Oral Report to Board	Gives Written Report to Board	Answers Questions for the Board	Other
Under 5,000 (53)	14	24	15	15	13	16	0	13	14	11	15	0	27	22	23	25	0
5,001 - 15,000 (42)	14	33	13	17	20	19	1	17	17	15	19	1	22	21	21	24	1
15,001 - 30,000 (23)	14	61	4	7	11	7	2	6	7	8	6	1	10	11	12	9	2
30,001 - 50,000 (15)	12	80	4	6	8	7	2	3	3	5	4	2	5	6	8	7	2
50,001 - 100,000 (16)	13	81	6	7	7	8	1	5	4	4	5	1	7	7	9	10	1
100,001 - 250,000 (14)	11	79	5	7	11	11	1	5	6	10	10	1	6	6	11	10	1
over 250,000 (7)	5	71	5	4	5	5	0	5	4	5	5	0	5	5	5	5	0

- As in 1997 the smallest systems have only one staff member and, therefore, is the only staff person attending board meetings.
- There is a greater percentage of adult service staff (48.2%) attending and participating in board meetings than children's (30.5%) and young adult staff (31.7%).

36. PARTNERSHIPS

Population Served	Schools	Health Unit	Community Colleges	Social Service Agencies	Preschool Day Care	Home School Groups	Other
Under 5,000 (53)	44	31	9	21	31	14	5
5,001 - 15,000 (42)	39	21	9	16	29	21	2
15,001 - 30,000 (23)	22	15	9	12	18	13	8
30,001 - 50,000 (15)	14	14	5	10	12	9	5
50,001 - 100,000 (16)	16	12	5	7	15	9	6
100,001 - 250,000 (14)	14	10	7	10	13	13	3
over 250,000 (7)	7	7	5	7	7	5	2

- Libraries with populations under 50,000 reported fewer partnerships with schools than in 1997.
- All libraries with populations of 50,001 or more reported partnering with schools.
- Libraries with populations between 15,000 and 50,000 reported a significant increase in partnerships with their local Health Units.
- Libraries serving large populations were more likely to have partnered with colleges and social agencies.
- Numbers of partnerships with preschools and day cares increased as the size of the population served increased.
- Statistics were not collected for partnerships with home school groups in 1997 so comparisons cannot be made with data collected from this survey.
- 93% of libraries serving populations between 100,001 and 250,000 reported partnerships with home school groups while 13% of libraries serving populations under 5,000 reported doing the same.
- 45% of libraries serving populations between 30,001 and 50,000 and over 250,000 reported partnering with other agencies.
- Other partnerships listed included historical societies, Parks Canada, First Nations reserves, museums, service clubs, nursing homes, art galleries, business associations, community centres, arts councils, local fairs, literacy groups, Chamber of Commerce, multicultural centre, seniors centres, women's resource centres, writer's circles and road watch.

37. THE EARLY YEARS

Population (n)	Have You Established Contact with Your Early Years Centre?				Have You Met Your Local Early Years Specialist?				Who Initiated the Contact?			Are Public Libraries at Your Area Early Years Planning Table?			
	Yes		No		Yes		No		You	They	Other	Yes		No	
Under 5,000 (53)	30	57	17	32	29	55	16	30	7	20	2	9	17	25	47
5,001 - 15,000 (42)	29	69	10	24	28	66	12	29	2	32	5	5	12	28	66
15,001 - 30,000 (23)	21	91	2	9	20	87	3	13	6	10	4	8	35	11	48
30,001 - 50,000 (15)	14	93	1	7	12	80	3	20	2	6	4	6	40	7	47
50,001 - 100,000 (16)	13	81	2	13	13	81	2	13	1	8	3	9	56	7	44
100,001 - 250,000 (14)	13	93	1	7	13	93	1	7	5	7	2	6	43	9	64
over 250,000 (7)	5	71	2	29	6	86	1	20	3	2	0	6	86	1	14

Population (n)	Phase 1: Are Public Libraries on the Centre Governance Board?				Did Your Library Provide Input into the Process?				Are You Receiving Regular Information?				Is Your Library Promotional Material Being Distributed at Your Early Years Centre?			
	Yes		No		Yes		No		Yes		No		Yes		No	
Under 5,000 (53)	1	2	31	58	4	7	31	58	19	36	24	45	12	23	29	55
5,001 - 15,000 (42)	3	7	30	71	7	17	23	55	25	60	13	31	11	26	28	67
15,001 - 30,000 (23)	2	9	13	57	4	17	14	61	18	78	3	13	15	65	7	30
30,001 - 50,000 (15)	0	0	11	73	5	33	6	40	9	60	5	33	8	53	5	33
50,001 - 100,000 (16)	4	25	10	63	5	31	8	50	14	88	2	13	9	56	6	38
100,001 - 250,000 (14)	0	0	12	86	4	29	8	57	9	65	5	36	7	50	6	43
over 250,000 (7)	1	14	5	36	4	57	0	0	7	100	0	0	5	71	2	29

Population (n)	Do You Have Any Projects with the Literacy Specialist?				Do You Have Any Projects with Your Early Years Centre?				Did You Apply for Challenge Funding in Round One?				Were You Successful in Obtaining Challenge Funding?			
	Yes		No		Yes		No		Yes		No		Yes		No	
Under 5,000 (53)	17	32	21	40	10	19	23	43	14	26	32	60	9	17	13	24
5,001 - 15,000 (42)	13	31	25	60	13	31	21	50	9	21	32	76	4	9	3	7
15,001 - 30,000 (23)	16	70	5	22	13	57	8	35								
30,001 - 50,000 (15)	10	67	3	20	11	73	3	13	5	33	9	60	1	7	3	20
50,001 - 100,000 (16)	12	75	3	19	9	56	5	31	6	43	10	63	3	19	3	19
100,000 - 250,000 (14)	7	50	6	43	7	50	6	43	7	50	7	50	2	14	5	36
over 250,000 (7)	6	86	1	14	6	86	0	0	7	100	0	0	4	57	3	43

Population (n)	Have You Applied for Funding in Round Two?			
	Yes		No	
Under 5,000 (53)	6	11	38	72
5,001 - 15,000 (42)	7	17	33	79
15,001 - 30,000 (23)				
30,001 - 50,000 (15)	2	13	11	73
50,001 - 100,000 (16)	5	31	10	63
100,001 - 250,000 (14)	4	29	10	71
over 250,000 (7)	4	57	3	43

EARLY YEARS

Establishment of Contact with Local Early Years Centre

- Libraries that serve populations of 15,001 to 30,000 (91%), 30,001 to 50,000 (93%), 110,000 to 250, 000 (93%) reported the most contact with their local early years centres.
- Libraries that serve populations of under 5,000 (57%) and 5,001 to 15,000 (69%) reported the least contact with their early years centres.
- In all population groups except those serving over 250,000 the Early Years Specialist initiated the contact more often than library personnel
- % of representatives on planning tables for the Early Years Centres increased as population served increased.
- The highest percentage of representatives on Early Years governance boards was reported in the 50,001 to 100,000 population group (25%) and the over 250,000 population group (14%) while no members were reported in the 100,001 to 250,000 and 30,001 to 50,000 populations groups.
- Input into the planning process increased as population served increased with the most input in the over 250,000 population group.
- Libraries serving populations of over 250,000 all reported receiving regular information about Early Years while only 36% of libraries serving populations of under 5,000 reported doing the same.
- Library promotional material was reported as being distributed through the Early Years Centre in approximately half of the libraries in the 30,001 to 250,000 population groups, slightly higher numbers in the 15,001 to 30,000 population group with 65% and 71% in the over 250,000 population group.
- Approximately 30% of libraries serving populations of under 15,000 reported that they intended to plan projects and programs with the Early Years Literacy Specialist while 50% in the 100,001 to 250,000 population group and 86% in the over 250,000 population group reported an intention to do so.
- 86% of libraries with populations over 250,000 reported that they intended to plan projects and programs with their Early Years Centre as opposed to 19% in the under 5,000 population group.
- Libraries serving populations under 5,000 were most successful at securing funding in the first round of proposals; out of the 26% that applied, 64% received funding.
- Libraries with populations over 250,000 all reported applying for funding; 57% were successful.
- The percentage of libraries that applied increased as the population size increased.
- All libraries reported a decrease in application for funding in the second round of proposals.

Appendix A:
The 2003 Survey

Name of Library:

Who Completed the Survey:

Position:

POPULATION SERVED

1. Total population served (including contracts):
_____

2i. Children's total population:
_____

2ii. Young adult total population:
_____

BUDGET

3. Do you have a separate children's materials budget?
☐ yes ☐ no

4i. Do you have a separate young adult materials budget?
☐ yes ☐ no

4ii. If you do not have a separate young adult materials budget, which budget do you use to purchase young adult materials?
☐ children ☐ adult

4iii Total Materials Budget

	Total Materials Budget	Children's Materials Budget	Young Adult Materials Budget
2002	_____	_____	_____
2001	_____	_____	_____
2000	_____	_____	_____

COLLECTIONS

5. Total library holdings (including non-print items):
_____

6i. Total number of children's holdings (including non-print items):
_____

6ii. Total number of young adult holdings (including non-print items):
_____

7. Do you build collections of materials in the following categories? A check mark indicates YES.

	Adult	Children	Young Adult
Video (VHS)	☐	☐	☐
DVD	☐	☐	☐
CD ROM - Circulating	☐	☐	☐
CD ROM - Noncirculating	☐	☐	☐
Music on CD	☐	☐	☐
Music on Cassette	☐	☐	☐
Books on CD	☐	☐	☐
Books on Cassette	☐	☐	☐
Book/CD Kits	☐	☐	☐
Book/Cassette Kits	☐	☐	☐
Periodicals	☐	☐	☐
Circulating Toys	■	☐	■
Languages other than English/French	☐	☐	☐
Languages other than English - Other	☐	☐	☐

8. How are materials selected?
☐ committee ☐ single selector for system
☐ individual branches ☐ other (please explain)
_____
_____

9 & 11. Who selects materials for your collections. Please check all that apply:

	Adult	Children's	Young Adult
CEO/Chief Librarian (MLS? ☐ yes ☐ no)	☐	☐	☐
Children's Coordinator (MLS? ☐ yes ☐ no)	☐	☐	☐
Children's Librarian (MLS? ☐ yes ☐ no)	☐	☐	☐
Other Librarian (MLS? ☐ yes ☐ no)	☐	☐	☐
Other Children's staff	☐	☐	☐
Library Assistant	☐	☐	☐
Volunteer	☐	☐	☐
Outsourcing - entire collection	☐	☐	☐
Outsourcing - part of collection	☐	☐	☐
Other	☐	☐	☐

If other, please explain.
_____
_____

If part of collection is outsourced, please explain.
_____
_____

10. Materials selection methods used:
☐ Library Journals ☐ bookstore/wholesale shopping
☐ book jobbers (ie - LSC, NBS) ☐ publishers' catalogues and representatives
☐ other (please explain)
_____
_____

12. Does your library restrict the use of materials by:
children ☐ yes ☐ no
young adults ☐ yes ☐ no
If yes, what are the restrictions?
_____
_____

13. Circulation statistics for 2002
Total circulation _____
Total children's circulation _____
Total young adult circulation _____

ELECTRONIC RESOURCES

14. Do you provide the following internet resources to your customers? (A check mark indicates YES.)

	Adult	Children	Young Adults
Queries searched on-line by library staff	☐	☐	☐
Queries searched on-line by patrons	☐	☐	☐
Filters on internet stations	☐	☐	☐
Other restrictions on internet stations	☐	☐	☐

If you have other restrictions, please explain.
_____
_____

Do you provide the following electronic resources to your customers? (A check mark indicates YES.)

	Adult	Children	Young Adults
CD Rom work stations	☐	☐	☐
Micro computer centers (ie: word processing, spread sheets, etc.)	☐	☐	☐

16. Does your library have a web site?
☐ yes ☐ no
Is there a separate children's page?
☐ yes ☐ no
Is there a separate young adult page?
☐ yes ☐ no

PHYSICAL FACILITIES

17i. Do you have a separate area for the children's collection?
☐ yes ☐ no

ii. Do you have a designated children's lounge/seating area?
☐ yes ☐ no

iii. Do you have a separate area for the young adult collection?
☐ yes ☐ no
If yes, is it closest to:
☐ the children's collection?
☐ the adult collection?

iv. Do you have a designated young adult lounge/seating area?
☐ yes ☐ no
If yes, is it closest to:
☐ the children's collection?
☐ the adult collection?

18. Do you have a designated area for children's programming?
☐ yes ☐ no
Please describe (ie: separate room, picture book area, only at some branches)
_____
_____
_____

19. Is the furniture/shelving in the children's area appropriately sized for children?
Furniture ☐ yes ☐ no
Shelving ☐ yes ☐ no

STAFFING

20. (i) Children's Services
What is the job title of the person who is in charge of children's services: _____

What level of education does this person have?
_____

If they have a degree or diploma, please explain
_____

What percentage of time does this person spend on children's services?
☐ 0-25% ☐ 25-50% ☐ 50-75% ☐ 75-100%

(ii) Young Adult Services
What is the job title of the person who is in charge of young adult services: _____

What level of education does this person have?
_____

If they have a degree or diploma, please explain.
_____

What percentage of time does this person spend on young adult services?
☐ 0-25% ☐ 25-50% ☐ 50-75% ☐ 75-100%

21- 23.
How many staff hours are used in services:

	Adult	Children's	Young Adult
Librarians with a MLS	_____	_____	_____
Librarians without a MLS	_____	_____	_____
Other staff hours	_____	_____	_____
Volunteer hours	_____	_____	_____

PROFESSION AFFILIATIONS AND DEVELOPMENT

24. Does your library provide staff development?
For adult services ☐ yes ☐ no
For children's services ☐ yes ☐ no
For young adult services ☐ yes ☐ no

25. Does your library support staff attendance at workshops, conferences, etc?
For adult services ☐ yes ☐ no
For children's services ☐ yes ☐ no
For young adult services ☐ yes ☐ no

Are expenses paid by the library?
☐ yes ☐ no ☐ pay up to a set amount of _____

26. Does your library support staff holding memberships in professional and related organizations?

	Adult	Children	Young Adult
Provide encouragement	☐	☐	☐
Provide no support	☐	☐	☐
Pay half	☐	☐	☐
Pay total	☐	☐	☐
Pay up to a set amount of	☐	☐	☐

27. What organizations are you currently affiliated with?

	Personal Membership	Institutional Membership
OLA	☐	☐
CLA	☐	☐
ALA	☐	☐
Children's Book Centre	☐	☐
Local area groups	☐	☐
Other	☐	☐

If other, please explain:
_____
_____

LIBRARY SERVICES

28. Does your library offer reference/reader's advisory services to:

Children	☐ yes	☐ no
Young adults	☐ yes	☐ no

29. Which of the following programs does your Library offer. Please provide the age group targeted (eg: newborn to 6 months, school age, all ages). Please include the job title of the person/people who conduct them.

Activity	Age of Target Group	Conducted by	Fee
Babytime	_____	_____	☐ yes
Toddlertime	_____	_____	☐ yes
Preschool storytime	_____	_____	☐ yes
Summer reading club	_____	_____	☐ yes
Film/video programs	_____	_____	☐ yes
Library visits by classes	_____	_____	☐ yes
Visits to schools	_____	_____	☐ yes
Puppet shows	_____	_____	☐ yes
Booktalks	_____	_____	☐ yes
Special event programs	_____	_____	☐ yes
Outreach programs	_____	_____	☐ yes
Children/ya advisory council	_____	_____	☐ yes
Book clubs	_____	_____	☐ yes
Junior friends group	_____	_____	☐ yes
Literacy tutoring	_____	_____	☐ yes
Programs for parents	_____	_____	☐ yes
OLA's Silver Birch	_____	_____	☐ yes
OLA's Red Maple	_____	_____	☐ yes

PUBLICITY AND PROMOTION

30. How does your library promote your services?

	Adult Services	Children's Services	Young Adult Services
Monthly newsletter/	☐	☐	☐
Brochure	☐	☐	☐
Media	☐	☐	☐
Flyer	☐	☐	☐
Outreach	☐	☐	☐
Bulletin board	☐	☐	☐
Friends of the Library	☐	☐	☐
Web site	☐	☐	☐
Other	☐	☐	☐

If other, please explain:
_____
_____

MANAGEMENT

31. Indicate with a check mark if you library has official written policies on any of the following.

	Adult	Children	Young Adult
Materials selection	☐	☐	☐
Programming	☐	☐	☐
Censorship/ intellectual freedom	☐	☐	☐
Internet	☐	☐	☐
Unattended children in the Library	☐	☐	☐
Rules of conduct	☐	☐	☐

32. Does your library have planning documents such as guidelines, standards, or goals and objectives for these services?

Adults	☐ yes	☐ no
Children	☐ yes	☐ no
Young adults	☐ yes	☐ no

33. Are children's and young adult services represented on the management team?

Children	☐ yes	☐ no
Young adult	☐ yes	☐ no

34-35. Indicate with a checkmark if the senior member of children's, young adult and adult services:

	Adult	Children	Young Adult
Attend board meetings	☐	☐	☐
Give oral reports to the Board	☐	☐	☐
Give written reports to the Board	☐	☐	☐
Answer questions for the Board	☐	☐	☐
Other	☐	☐	☐

If other, please explain.
_____
_____

MEASUREMENT AND EVALUATION

36. Indicate with a check mark the categories in which your library collects statistics:

	Adult	Children	Young Adult
Budget expenditures for library materials	☐	☐	☐
Budget expenditures for library programs	☐	☐	☐
Collection size: records of acquisitions, discards and losses	☐	☐	☐
collection statistics broken down by category such as fiction, non-fiction, picture books, etc	☐	☐	☐
Circulation statistics	☐	☐	☐
Separate registration figure	☐	☐	☐
Reference questions answered	☐	☐	☐
Numbers of programs and attendance	☐	☐	☐
Outreach	☐	☐	☐
Group visits to the library	☐	☐	☐
Other	☐	☐	☐

If other, please explain
_____
_____

37. Indicate with a checkmark if the following statistical reports are compiled:

	Adult	Children	Young adult
Monthly statistical reports	☐	☐	☐
Annual statistical reports	☐	☐	☐
Narrative reports	☐	☐	☐

38. Has your library carried out any surveys to identify needs and current levels of satisfaction?

Adult	☐ yes	☐ no
Children	☐ yes	☐ no
Young adult	☐ yes	☐ no

39-42. For this edition, questions 39-42 from the 1997 survey regarding Young Adult services have been included elsewhere in this questionnaire.

PARTNERSHIPS

43. With which community agencies to you co-operate and/or communicate?

Schools	☐
Health unit	☐
Community colleges	☐
Social service agencies	☐
Preschool/daycare	☐
Home schooling groups	☐
Other	☐

If other, please explain.
_____
_____

44. If you have a partnership with your local schools, please describe activities, meetings, sharing of resources, etc.
_____
_____
_____
_____

Please list any other partnerships you have:
_____
_____
_____

SPECIAL SECTION - EARLY YEARS

The following questions relate to the Early Years Centre and or Literacy Specialist in your area.

1. Have you established contact with your local Early Years Centre? ☐ yes ☐ no

Please comment:
_____
_____
_____

2. Have you met your local Early Years literacy specialist?
☐ yes ☐ no

If yes, who initiated the contact?
☐ you ☐ they ☐ other

Was (Phase 1) or is (Phase 2) there a public library representative on the Early Years Centre Planning Table in your area?
☐ yes ☐ no

(Phase 1 only) Is there a public library representative on the Early Years Centre Governance Board?
☐ yes ☐ no

4. If there is no representative, or the representative is not from your Library, did your Library have an opportunity to provide input into the Early Years Centre selection process?
☐ yes ☐ no

5. Are you receiving regular information about Early Years?
☐ yes ☐ no

If yes, how, or from whom?
_____
_____
_____
_____

6. Is your library promotional material being distributed through your local Early Years Centre?
☐ yes ☐ no

Please comment:
_____
_____
_____
_____

7. Have you carried out or are you planning to carry out any projects/programs with the Early Years Literacy Specialist?
☐ yes ☐ no

If yes, please elaborate:
_____
_____
_____
_____

8. Have you carried out or are you planning to carry out any projects/programs with the Early Years Centre?
☐ yes ☐ no

If yes, please elaborate:
_____
_____
_____
_____

9. Did you apply for Early Years Challenge funding during Round one?
☐ yes ☐ no

Were you successful in receiving funding?
☐ yes ☐ no

If yes, explain your project.
_____
_____
_____

Have you applied for Early Years Challenge funding in Round two?
☐ yes ☐ no

Thank you for taking the time to complete this survey. We realize that you are very busy and want you to know that we appreicaite your contribution to the 2003 edition of the Children's Services Benchmarks and Statistical Report. ∎

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