



Rigging Load Release Form

I _____, as the Director of my company: _____, hereby confirm that the drawings I have provided the Metro Toronto Convention Centre for approval have illustrated all the necessary equipment and associated rigging point loads.

These rigging point loads do not exceed the pre-approved point loads limits provided on each of the Metro Toronto Convention Centre drawings.

Furthermore, I understand and accept full responsibility for any incident or action as a result of my failure to comply with the strict adherence of these rigging load limits.

Name of Event: _____

Location of Event at the Metro Toronto Convention Centre: _____

Event move-in date/time: _____

Event move-out date/time: _____

Company Director's Signature: _____ Date: _____

Date Received by the Metro Toronto Convention Centre: _____

Metro Toronto Convention Centre Director: _____

Please complete this Rigging Load Release Form and send by email to rigform@mtccc.com.

NOTE: Rigging Load Release Form is only required for significant rigging activities and should accompany the Rig Plot sent for approval. It is not for banners, signs or other small loads that will be installed by SHOWTECH Power & Lighting.

Return completed form to:
Metro Toronto Convention Centre, Engineering Department
255 Front Street West, Toronto, Ontario M5V 2W6
T: (416) 585-8148 | E: smuncaster@mtccc.com | www.mtccc.com