



**DON'T MISS OUT ON THE "EARLY BIRD" DISCOUNT RATE!**

# Janitorial Service Order Form

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services. External companies (including display houses) are prohibited from performing any type of janitorial service within the building.

In order to arrange for janitorial service please complete this form:

SHOW: \_\_\_\_\_ SHOW DATES: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

PROVINCE / STATE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

POSTAL CODE / ZIP: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

CREDIT CARD #: \_\_\_\_\_ EXP. DATE:     /     /     NAME ON CARD: \_\_\_\_\_

CARD HOLDERS SIG.: \_\_\_\_\_ CARD HOLDER'S EMAIL: \_\_\_\_\_

VISA      MASTERCARD      AMERICAN EXPRESS

**RATES** (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets)

The rates are based on gross booth area. Prices are in Canadian funds. **Advanced Rate "Early Bird" Discount END:** \_\_\_\_\_

**NOTE:** cleaning will be done prior to show opening on the dates required.

Rate Type	Advanced Rate "Early Bird" Discount	Regular / On-site Rate	Total sq ft	Total Days	Cost (\$)	Required Dates
<b>ONE Clean Only</b> <i>(minimum charge \$42.00)</i>	24 ¢/sq ft	30 ¢/sq ft	x    .....	x    .....	1 Day = \$ .....	.....
<b>Daily Cleaning (must be more than one clean)</b>						
under 1000 sq ft	18 ¢/sq ft	22.5 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
1001-2500 sq ft	17 ¢/sq ft	21.25 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
2501-5000 sq ft	15 ¢/sq ft	18.75 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
5001-10,000 sq ft	14 ¢/sq ft	17.5 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
10,001 sq ft + over	13 ¢/sq ft	16.25 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
Steam Cleaning	23 ¢/sq ft	28.75 ¢/sq ft	x    .....	x    .....	Day(s) = \$ .....	.....
Large Waste Receptacle			\$15/day	x    .....	Day(s) = \$ .....	.....
Additional waste removal available on request						
<i>Please provide details below under "Special Requirements" (including number of pickups and booth size) and a quote will be sent to you.</i>						
Additional exhibit cleaning is available <i>(minimum 4 hours)</i>			\$52.00/hr	x    .....	hrs = \$ .....	.....

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

**Special Requirements:**

**ALL ORDERS MUST BE PREPAID IN FULL**

AUTHORIZED CUSTOMER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ 20\_\_\_\_\_

SUB-TOTAL: \_\_\_\_\_  
HST 13%: \_\_\_\_\_  
**TOTAL PAID:** \_\_\_\_\_