



STRONCO
GROUP OF COMPANIES

EXHIBITOR ORDER FORMS

**ONTARIO LIBRARY ASSOCIATION SUPER
CONFERENCE**

Metro Toronto Convention Centre – Hall C

January 28 – 29, 2016

Please fax or mail your order to:

1510-B Caterpillar Road, Mississauga ON, L4X 2W9

tel 905.270.6767

fax 905.270.6771

toll free 800.665.2621

www.stronco.com

Welcome to Stronco!

We are pleased to be appointed Official Service Contractor for **ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE**.

Our goal is to make your exhibiting experience easy, pleasant and an unparalleled success.

Whatever your exhibiting needs, we have the products and services to give you a professional appearance and increased visibility. The following products and services are available for your event:

- **Exhibit Rentals**
- **Installation & Dismantling Labour**
- **Carpet & Underpadding**
- **Display Tables & Drapery**
- **Chairs, Stools & Sofas**
- **Counters, Storage & Display Units**
- **Tables**
- **Accessories & Office Furnishings**
- **Signs & Graphics**
- **In-Booth Forklift Services**
- **Material Handling Services**
- **Advance Show Receiving**
- **Transportation Services**
- **Customs Brokerage Services**

Please see the following order forms for more details.

STRONCO EXHIBITOR SERVICES CENTRE

If you require assistance with your exhibiting needs or any of our products and services, please contact our Exhibitor Services Centre at 800-665-2621.

Thank you for your business! We hope you have a successful show.

Payment Policy Information Sheet

DISCOUNT PRICE DEADLINE DATE

To take advantage of discounted pre-show pricing listed on the order forms, we must receive your order and payment by the deadline date specified on the order form.

Orders without payment cannot be processed until payment is received and will be charged the after deadline date prices.

METHOD OF PAYMENT

All orders must be paid in full prior to delivery.

You must complete a **CREDIT CARD AUTHORIZATION FORM** if you are paying by cheque, or ordering any of the following services:

- Material Handling
- Advance Show Receiving
- Installation & Dismantle Labour Services
- In-Booth Forklift Service
- Transportation Services
- Customs Brokerage Services
- Plan to have your representative order services on-site

Payment can be made by Visa, MasterCard, American Express, Cheque or Bank Wire Transfers.

We do not accept cheques on-site.

THIRD PARTY BILLING

If you would like to arrange for an exhibit house or other agent to manage and order services on your behalf, they may make payment arrangements with us. The exhibiting company is ultimately responsible for all charges incurred on their behalf if payment is not made by the third party.

CANCELLATION POLICY

A 70% refund will be allowed on all written cancellations received 7 days prior to show set-up, excluding display rentals and signage.

No refunds will be given on signage and graphics once they are produced.

All claims and discrepancies must be settled prior to show closing. No adjustments or refunds will be given for items cancelled after the stated cancellation period.

Online Ordering Information Sheet



Stronco is pleased to make our online ordering service available for the upcoming:

ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE

Metro Toronto Convention Centre – Hall C

January 28 – 29, 2016

To place your order online, view the show schedule or print order forms, go to **www.stroncoonline.com**.

In order to protect your privacy and restrict access to exhibitors in this event we have assigned the following show code to this event:

Show Code: 455831847

To place online orders you will be required to enter your Show Code and Booth Number.

If you have not registered on our online ordering system before, you must complete the registration process.

Once you have registered your information in our Online Ordering System you will not be required to register again to place online orders for future events serviced by Stronco.

If you need assistance with our online ordering system, please contact our Exhibitor Services Centre at 800-665-2621.

J45583
11-29-10

Advance Show Receiving Information Sheet

IMPORTANT – PLEASE READ CAREFULLY

BENEFITS OF ADVANCE SHIPPING:

- Storage of materials for up to 30 days prior to show
- Priority delivery of shipment to your booth prior to start of exhibitor move-in
- Saves you valuable time and additional costs during set-up

SERVICE INCLUDES:

- Receive shipment at the warehouse up to 30 days in advance of show (any items stored beyond 30 days will incur additional charges)
- Provide inventory count and record any visual damage
- Deliver materials to show site
- Unloading of shipment and delivery to booth
- Removing of empty containers from booth to designated storage area (may be off-site)
- Return of empty containers to booth after show closing
- Loading of shipment from booth to carrier of choice

ESTIMATING CHARGES:

- Charges are based on weight of shipment and are charged per hundred weight (CWT) and rounded up to the nearest hundred. Minimum per shipment may apply. See enclosed Advance Show Receiving Order Form.
- All shipments must be accompanied with a Certified Weight Ticket. Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges are estimates only and will be adjusted according to weight tickets.
- A \$50 surcharge will apply if shipment has to be weighed.
- Off target shipments will be charged an additional 30% to the applicable CWT rate.
- A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive in the warehouse.
- A surcharge may apply if shipments are received with incomplete information.

NOTE:

- All shipments must be properly labeled including booth number. Labels must be on each item shipped.
- To avoid additional charges, ensure all shipments are in crates or on skids.
- Collect shipments will not be accepted by the warehouse.
- Shipments are accepted in the warehouse Monday to Friday between 8:00 a.m. and 4:00 p.m.

SHIPMENT DEFINITIONS

CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRAVED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

SHIPMENT WEIGHTS

If no weight ticket is provided, Stronco's weight estimates are final and binding when shipment is received in the warehouse. Shipments may be calculated by Stronco using cubic weight (dimensional weight) or actual shipment weight (pounds) for billing purposes.

INSURANCE

Shipments should be adequately insured by the exhibitor for coverage when out of care, custody and control of Stronco.

LIABILITY

Stronco will not be held responsible for concealed damage upon delivery to advance warehouse, or damage or loss of merchandise after delivery to booth, before or during installation time, or at conclusion of show prior to delivery to common carrier. Stronco will not be responsible for damages while handling loose or inadequately packed exhibit materials. The condition, count, and contents of the materials at the time of removal will be final and binding. Stronco reserves the right to alter the exhibitor's bill of lading to reflect the actual condition, count, and contents at the time of removal. Stronco will not be responsible for failure or delay in performing service when delay is caused by strike, labour stoppage or any other cause unavoidable or beyond Stronco's control. Stronco's liability is limited to \$0.30 per pound per article, to a maximum of \$30.00 per article and \$150 per shipment. Values exceeding this limitation should be insured by the shipper.

ALL ORDERS MUST BE ACCOMPANIED WITH AN ADVANCE RECEIVING ORDER FORM AND PAYMENT.

SHIPPING LABELS - TO ADVANCE WAREHOUSE

A

**ADVANCE
WAREHOUSE
EXHIBITION FREIGHT**

FROM

ADVANCED SHIPMENT

TO

EXHIBITING COMPANY

BOOTH NUMBER

**ONTARIO LIBRARY ASSOCIATION SUPER
CONFERENCE**

SHOW

c/o **STRONCO LOGISTICS c/o YRC**
6130 Netherhart Road
Mississauga, ON L5T 1B7

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS
Warehouse receiving hours are Monday – Friday, 8:00 am – 4:00 pm

CARRIER _____

NUMBER OF PIECES _____ **OF** _____

SHIPPING LABELS - DIRECT TO SHOW SITE

D

**DIRECT TO
SHOW SITE
EXHIBITION FREIGHT**

FROM

DIRECT SHIPMENT

TO

EXHIBITING COMPANY

BOOTH NUMBER

**ONTARIO LIBRARY ASSOCIATION SUPER
CONFERENCE**

SHOW

**METRO TORONTO CONVENTION CENTRE –
HALL C**
255 Front St. West
Toronto, ON M5V 2W6

CARRIER _____

NUMBER OF PIECES _____ **OF** _____

Material Handling Information Sheet

IMPORTANT – PLEASE READ CAREFULLY.

Stronco has been appointed as the Official Material Handling Service Provider for this event.

MATERIAL HANDLING SERVICE INCLUDES:

- Unloading of shipment and delivery to booth
- Removing of empty containers from booth to designated storage area (may be off-site)
- Return of empty containers to booth after show closing
- Loading of shipment from booth to carrier of choice

*** This service includes move-in and move-out, whether fully or partially used**

Note: Transportation to and from show site is not included as part of this service.

ESTIMATING MATERIAL HANDLING CHARGES:

- Material handling services are charged per hundred weight (CWT) and rounded up to the nearest hundred. A minimum charge of 200 lbs per shipment is applicable.
- All shipments must be accompanied with a Certified Weight Ticket. Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges are estimates only and will be adjusted according to weight tickets.
- A \$50 surcharge will apply if shipment has to be weighed.
- Off target shipments will be charged an additional 30% to the applicable CWT rate.

SHIPMENT DEFINITIONS

CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRATED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

Material Handling Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY	BOOTH #
ADDRESS	
CITY	PROV / STATE
CONTACT	POSTAL/ ZIP
TEL	EMAIL
	TITLE
	EXT
	FAX

****CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE****

RATES					
TIME			PRICE PER CWT (200 lb minimum)		
			CRATED	UNCRATED	SPECIAL HANDLING
REGULAR TIME	Mon - Fri	8:00 am – 4:00 pm	\$57.00	\$71.00	\$82.00
OVERTIME	Mon – Fri Sat – Sun Holidays	Before 8:00 am or after 4:00 pm All day All day	\$71.00	\$86.00	\$101.00
ON-SITE ORDERS	A 25% surcharge will be applied to on-site orders.				
OFF-TARGET SHIPMENTS	A 30% surcharge will be applied to off-target shipments.				
NOTE: If your move-in or move-out fall during overtime hours, overtime rate will be applied.					

CALCULATION (when recording weight, round up to the nearest 100 lbs or minimum (200 lbs), whichever is greater)

DESCRIPTION <small>(see material handling information sheet for definitions of shipments)</small>	WEIGHT (LBS) <small>(200 lbs minimum)</small>	CWT	RATE <small>(see applicable rates above)</small>	ESTIMATED TOTAL <small>(Final total will be adjusted according to shipment weight)</small>
CRATED/SKIDDED SHIPMENT	_____ ÷ 100 = _____	_____	x \$ _____	= _____
UNCRATED SHIPMENT	_____ ÷ 100 = _____	_____	x \$ _____	= _____
SPECIAL HANDLING SHIPMENTS	_____ ÷ 100 = _____	_____	x \$ _____	= _____

Note: Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges above are estimates only and will be adjusted according to weight tickets. A \$50 surcharge will apply if shipment has to be weighed. Off target shipments will be charged an additional 30% to the applicable CWT rate.

	WEIGHT (LBS)	QTY	RATE <small>(per shipment)</small>	TOTAL
SMALL PACKAGE (not to exceed 30 lbs)			\$66.00	

PAYMENT

Note: You must complete a credit card authorization form if you are paying by cheque

VISA
 MC
 AMEX
 CHQ

CARD NUMBER	EXPIRY DATE			
I have read and understand the Terms & Conditions of my agreement with Stronco			HST# R129612164	
CARD HOLDER	SIGNATURE	DATE		

<p>TERMS & CONDITIONS</p> <p><small>This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.</small></p>	<ul style="list-style-type: none"> Refunds will not be given on orders cancelled on-site. A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. All claims/discrepancies must be settled prior to show closing. No cheques will be accepted on-site.
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J45583
CWT-05-01-13+15-45-T2
REV04-21-15



In-Booth Forklift Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY	BOOTH #
ADDRESS	
CITY	PROV / STATE
CONTACT	POSTAL/ ZIP
TEL	EMAIL
	FAX

****CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE****

- **In-booth forklift service is available to assist exhibitors with handling of exhibitor materials within the exhibitor's booth space.** This service does not include movement of goods from loading dock to booth or to and from storage area. If you require assistance moving goods outside of booth area, please complete a material handling order form.
- Rates include forklift and driver.
- Minimum charge of one hour per order

REGULAR TIME	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$191.00 / hour
OVERTIME	Mon – Fri Sat – Sun	4:00 p.m. – 6:00 p.m. 8:00 a.m. – 4:00 p.m.	\$244.00 / hour
DOUBLE TIME	Mon – Fri Sat – Sun All Holidays	After 6:00 p.m. After 4:00 p.m.	\$296.00 / hour
ON-SITE ORDERS	A 25% SURCHARGE WILL BE APPLIED TO ALL ON-SITE ORDERS.		

Please Complete the Following Section:

Goods are scheduled to arrive: / /
DAY MONTH YEAR

Trucking Company: _____

Number of Pieces _____ Total Weight
(specify lbs or kg) _____

Move-In Start: _____ Finish: _____

Move-Out Start: _____ Finish: _____

_____ x \$ _____ = \$ _____
Total Hours Rate Sub Total

PAYMENT

Note: You must complete a credit card authorization form if you are paying by cheque

VISA MC AMEX CHQ

<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>
CARD NUMBER	EXPIRY DATE

SUB TOTAL	
13% HST	
TOTAL	

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS
 This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.

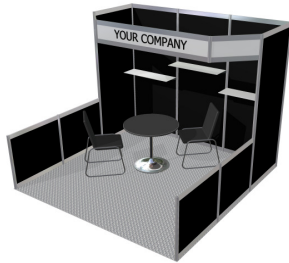
- Refunds will not be given on orders cancelled on-site.
- A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.
- All claims/discrepancies must be settled prior to show closing.
- No cheques will be accepted on-site.



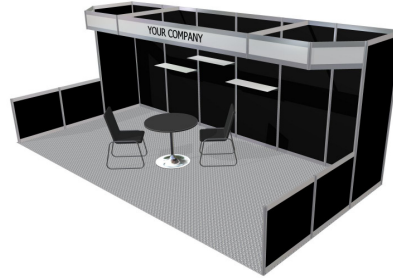
MX Show Special Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016
COMPANY			BOOTH #
ADDRESS			
CITY	PROV / STATE	POSTAL/ ZIP	
CONTACT	TITLE	EMAIL	
TEL	EXT	FAX	

MX1010 – 10'x10'



MX1020 – 10'x20'



- Attractive brushed aluminum structure with your choice of panel colour
- 3 - shelves
- 10' x 10' carpet
- 2 – side chairs
- Pedestal table
- Company ID sign (logo extra)

- Attractive brushed aluminum structure with your choice of panel colour
- 6 - shelves
- 10' x 20' carpet
- 2 – side chairs
- Pedestal table
- Company ID sign (logo extra)

***All packages include delivery, installation and dismantling.**

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
P-0004		MX1010 - 10' x 10' –Brushed Aluminum Structure	\$1,134.00	\$1,645.00	
P-0007		MX1010 - 10' x 10' - Black Aluminum Structure	\$1,339.00	\$1,942.00	
P-0005		MX1020 - 10' x 20'–Brushed Aluminum Structure	\$1,701.00	\$2,467.00	
P-0006		MX1020 - 10' x 20' - Black Aluminum Structure	\$1,906.00	\$2,764.00	
Add company logo to ID sign			\$85.00	\$124.00	

Identification sign to read:

Choose Vinyl Colour for Sign: _____ **Choose Panel Colour:** Blue Grey White Black

Choose Carpet Colour: Blue Grey Red Green Burgundy Black Purple Gold Teal

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***							
Note: You must complete a credit card authorization form if you are paying by cheque <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SUB TOTAL</td> <td style="width: 50%;"></td> </tr> <tr> <td>13% HST</td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> </tr> </table>	SUB TOTAL		13% HST		TOTAL	
SUB TOTAL							
13% HST							
TOTAL							
CARD NUMBER: _____ EXPIRY DATE: _____ I have read and understand the Terms & Conditions of my agreement with Stronco _____ HST# R129612164 CARD HOLDER: _____ SIGNATURE: _____ DATE: _____							
TERMS & CONDITIONS • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.	• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco will make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.						

Make an impact & still make budget

We know planning for a trade show can be overwhelming. We also know that being visible and easy to find on a crowded floor is the key to a successful show. We have a system that meets your needs and your budget to make you stand out in the crowd. STRONCO offers a wide range of modular exhibit options, all geared towards giving you a professional appearance and increased visibility on the show floor, at a reasonable price.

Model #1 (10' x 10')

- Choice of Wall Panel Colour
- Company ID Sign
- Carpet



Model #2 (10' x 10')

- Choice of Wall Panel Colour
- 3 Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



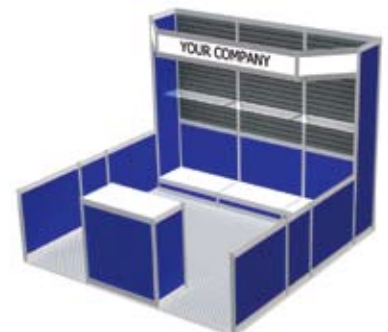
Model #3 (10' x 10')

- Choice of Wall Panel Colour
- 3 Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



Model #4 (10' x 10')

- Choice of Wall Panel Colour
- 3 Slatwall Upper Panels
- 3 Clear Acrylic Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



Model #5 (10' x 20')

- Choice of Wall Panel Colour
- 6 Shelves
- 2 Company ID Signs
- 2 Lockable Storage Counters, 41" High
- Carpet



Model #6 (10' x 20')

- Choice of Wall Panel Colour
- 6 Slatwall Upper Panels
- 6 Clear Acrylic Shelves
- 2 Company ID Signs
- 2 Lockable Storage Counters, 41" High
- Carpet



Model #7 (10' x 20')

- Choice of Wall Panel Colour
- 1 Company ID Sign
- 2 Built-in Counters with Storage
- 2 Lockable Storage Counters, 41" High
- Carpet

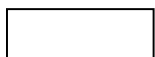


Model #8 (10' x 20')

- Choice of Wall Panel Colour
- 2 Company ID Signs
- 4 Slatwall Panels
- Lockable Storage
- 2 Glass Tower Displays
- Carpet



Panel Colours



White Hardwall



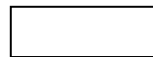
Grey Fabric



Blue Fabric

Slatwall Colours

Models # 4, 6, 8



White



Grey



Black

See order forms for details

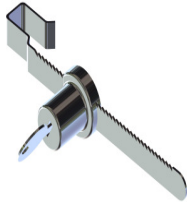
All exhibit packages include rental, delivery, installation, and dismantling. Electrical & lighting requirements not included.

Like the concept, but looking for something a little bit different? One of our exhibit design experts would be happy to help make your vision a reality. Call them today at 905.270.6767.

Exhibit Accessories Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

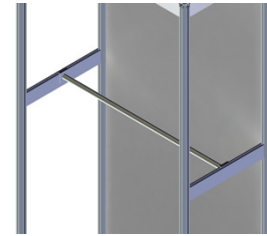
COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
CONTACT		TITLE		EMAIL	
TEL		EXT		FAX	



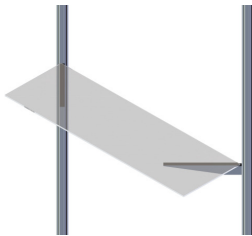
Alligator Lock



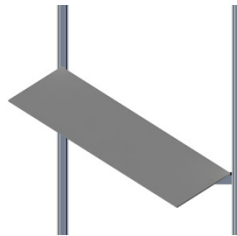
Waterfall Bracket



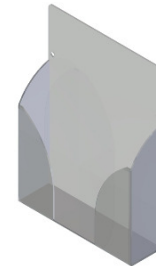
Garment Rail



Glass Shelf



Melamine Shelf



Acrylic Literature Pocket

ACCESSORIES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
604		Alligator Lock	\$ 15.00	\$ 22.00	\$
607		Waterfall Bracket	\$ 34.00	\$ 50.00	\$
609		Garment Rail	\$ 39.00	\$ 57.00	\$
605		Glass Shelf	\$ 44.00	\$ 64.00	\$
606		Melamine Shelf	\$ 36.00	\$ 53.00	\$
608		Acrylic Literature Pocket	\$ 26.00	\$ 38.00	\$

PAYMENT

Pre-show prices are only applicable if payment is received prior to deadline date

Note: You must complete a credit card authorization form if you are paying by cheque

VISA MC AMEX CHQ

CARD NUMBER

EXPIRY DATE

SUB TOTAL	
13% HST	
TOTAL	

I have read and understand the Terms & Conditions of my agreement with Stronco

HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS

- All orders must be paid in full 7 days prior to show set-up.
- All prices are for the duration of the show, unless otherwise stated.
- No cheques will be accepted on-site.

- All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. **Pre-show prices are only applicable if payment is received prior to deadline date.**
- If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.

- Refunds will not be given on orders cancelled on-site.
- A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.
- All claims/discrepancies must be settled prior to show closing.
- If no colour is indicated, Stronco will make the selection on your behalf.
- Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.

Carpet Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
CONTACT		TITLE		EMAIL	
TEL		EXT		FAX	

BOOTH CARPET – STANDARD SIZE

If your booth size is not specified below, please complete the Custom Size section.

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
11-05-001		10' x 10' - Single Booth	\$ 178.00	\$ 259.00	\$
11-05-002		10' x 20' - Double Booth	\$ 312.00	\$ 453.00	\$
11-05-004		10' x 30'	\$ 646.00	\$ 937.00	\$
11-05-003		20' x 20'	\$ 862.00	\$ 1,250.00	\$

Select Colour RED BLUE GOLD GREY BLACK TEAL GREEN PURPLE BURGUNDY

BOOTH CARPET – CUSTOM SIZE

If your booth size is not listed above, please complete this section. Additional charges may apply for angled cuts.

Booth Size	PRE-SHOW	AFTER DEADLINE	TOTAL
_____ ft x _____ ft = _____ sq ft	\$ 2.27	\$ 3.29	\$

Select Colour RED BLUE GOLD GREY BLACK TEAL GREEN PURPLE BURGUNDY

UNDERPADDING

Booth Size	PRE-SHOW	AFTER DEADLINE	TOTAL
_____ ft x _____ ft = _____ sq ft	\$ 1.08	\$ 1.57	\$

VISQUEEN (PLASTIC CARPET COVERING)

Booth Size	PRE-SHOW	AFTER DEADLINE	TOTAL
_____ ft x _____ ft = _____ sq ft	\$ 0.47	\$ 0.68	\$

PAYMENT

Pre-show prices are only applicable if payment is received prior to deadline date

Note: You must complete a credit card authorization form if you are paying by cheque

VISA MC AMEX CHQ

CARD NUMBER

EXPIRY DATE

SUB TOTAL	
13% HST	
TOTAL	

I have read and understand the Terms & Conditions of my agreement with Stronco

HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS

- No refunds or exchanges on carpet once they are delivered.
- If no colour is indicated, Stronco will make the selection on your behalf.
- Carpet colour is subject to availability.
- All orders must be paid in full 7 days prior to show set-up.
- All prices are for the duration of the show, unless otherwise stated.
- No cheques will be accepted on-site.

- All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date.
- If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.
- Refunds will not be given on orders cancelled on-site.
- A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.
- All claims/discrepancies must be settled prior to show closing.

J45583
05-01-13+15-45-T2
REV04-21-15

Display Tables, Carpet & Drapery

Display Tables

DRAPED TABLES

- 201 4' L x 24" W x 30" H
- 202 6' L x 24" W x 30" H
- 203 8' L x 24" W x 30" H

- 208 4' L x 24" W x 42" H
- 209 6' L x 24" W x 42" H
- 210 8' L x 24" W x 42" H



Actual colours may vary slightly.

Draped tables include white vinyl top and pleated skirt on three sides. Fourth side draping can be added. See order form for details.



UNDRAPED TABLES

- 205 4' L x 24" W x 30" H
- 206 6' L x 24" W x 30" H
- 207 8' L x 24" W x 30" H

- 212 4' L x 24" W x 42" H
- 213 6' L x 24" W x 42" H
- 214 8' L x 24" W x 42" H

Undraped tables include white vinyl top.



Draperies

We offer 3' high, 8' high and 12' high drape in a variety of colours. See order form for available colours.



Actual colours may vary slightly.

Carpet

Our carpet is available in a variety of colours and sizes. Prices include delivery, installation and removal. Carpet underpad and visqueen covering are also available as additions. See order form for details.



Actual colours may vary slightly.

Display Tables & Drapery Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY	BOOTH #
ADDRESS	
CITY	PROV / STATE
CONTACT	POSTAL/ ZIP
TEL	EMAIL
	EXT
	FAX

DRAPED TABLES – 30” HIGH <small>Draped tables include white vinyl top and pleated skirt on three sides. Fourth side can be draped as an addition.</small>					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
201		4'L x 24"W x30"H	\$ 71.00	\$ 103.00	\$
202		6'L x 24"W x30"H	\$ 87.00	\$ 127.00	\$
203		8'L x 24"W x30"H	\$ 103.00	\$ 150.00	\$
204		4 th Side Draped	\$ 33.00	\$ 48.00	\$

Select Colour RED BLUE GOLD WHITE BLACK TEAL GREEN PURPLE BURGUNDY
 IVORY SILVER TAUPE

DRAPED TABLES – 42” HIGH <small>Draped tables include white vinyl top and pleated skirt on three sides. Fourth side can be draped as an addition.</small>					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
208		4'L x 24"W x42"H	\$ 95.00	\$ 138.00	\$
209		6'L x 24"W x42"H	\$ 111.00	\$ 161.00	\$
210		8'L x 24"W x42"H	\$ 128.00	\$ 186.00	\$
211		4 th Side Draped	\$ 37.00	\$ 54.00	\$

Select Colour RED BLUE GOLD WHITE BLACK TEAL GREEN PURPLE BURGUNDY
 IVORY SILVER

UNDRAPED TABLES - 30” HIGH <small>Undraped tables include white vinyl top.</small>					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
205		4'L x 24"W x30"H	\$ 45.00	\$ 66.00	\$
206		6'L x 24"W x30"H	\$ 45.00	\$ 66.00	\$
207		8'L x 24"W x30"H	\$ 45.00	\$ 66.00	\$

UNDRAPED TABLES - 42” HIGH <small>Undraped tables include white vinyl top.</small>					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
212		4'L x 24"W x42"H	\$ 64.00	\$ 93.00	\$
213		6'L x 24"W x42"H	\$ 64.00	\$ 93.00	\$
214		8'L x 24"W x42"H	\$ 64.00	\$ 93.00	\$

DRAPERY					
QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL	
	3' High Drapery	\$ 9.00 /Lin Ft	\$ 14.00 /Lin Ft	\$	
	8' High Drapery	\$ 11.00 /Lin Ft	\$ 16.00 /Lin Ft	\$	
	12' High Drapery	\$ 13.00 /Lin Ft	\$ 19.00 /Lin Ft	\$	

Select Colour RED BLUE GOLD WHITE BLACK TEAL GREEN PURPLE BURGUNDY
 IVORY SILVER BEIGE

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***

Note: You must complete a credit card authorization form if you are paying by cheque

<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	SUB TOTAL	
	13% HST	
	TOTAL	

CARD NUMBER _____ EXPIRY DATE _____

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS

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05-01-13+15-45-T2
REV04-21-15



Counters, Storage & Display Units

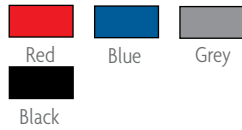
Counters

603 Counter Storage Unit, white
42" H x 42" W x 18" D

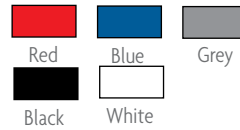


(inside view)

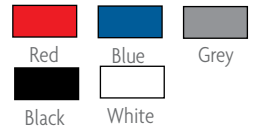
803 Counter Storage Unit
41" H x 41" W x 20" D



804 Curved Storage Counter
41" H x 60" W (approx.)



801 U-Shaped Counter, open back
41" H



Computer Stands

601 Computer Stand
41" H



Bag Stand Holder

701 Bag Stand Holder



Glass Showcases

SH-C1 Glass Display Case
(1/3 view)
48" W x 24" D x 36" H



SH-C2 Glass Display Case
(Full view)
48" W x 24" D x 36" H



SH-F1 Tower Showcase
with 3 glass shelves
40" W x 16" D x 79" H



Display Units

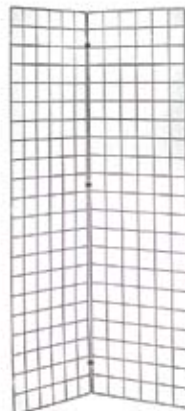
702 Slatwall Shelving Unit
8' H x 40" W



704 Pegboard Shelving Unit
8' H x 40" W
Holes are 1/4" diameter, 3 shelves included.
Hardware not included.



703 Grid Panels*
2' x 7'-4" square grid



*Sold as individual panels.
Can be attached together in many configurations.

802 20" Square Pedestal
36" H



Counters, Storage & Display Units Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL / ZIP	
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TEL		EXT		FAX	

COUNTERS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
603		Counter Storage Unit – 42"Hx42"Wx18"D, White only	\$ 143.00	\$ 208.00	\$
803		Counter Storage Unit – 41"Hx41"Wx20"D <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black	\$ 197.00	\$ 286.00	\$
804		Curved Storage Counter – 41"Hx60" <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> White	\$ 297.00	\$ 431.00	\$
801		U-Shaped Counter, open back – 41"H <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> White	\$ 396.00	\$ 575.00	\$

COMPUTER & BAG STANDS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
601		Computer Stand – 41"H	\$ 142.00	\$ 206.00	\$
701		Bag Stand Holder	\$ 109.00	\$ 159.00	\$

GLASS SHOWCASES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
SH-C1		Glass Display Case (1/3 view)	\$ 346.00	\$ 502.00	\$
SH-C2		Glass Display Case (full view)	\$ 389.00	\$ 565.00	\$
SH-F1		Tower Showcase	\$ 372.00	\$ 540.00	\$

DISPLAY UNITS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
702		Slatwall Shelving Unit - 8'Hx40"W <input type="checkbox"/> Black <input type="checkbox"/> Grey <input type="checkbox"/> White <input type="checkbox"/> Maple	\$ 393.00	\$ 570.00	\$
704		Pegboard Shelving Unit – 8'Hx40"W	\$ 357.00	\$ 518.00	\$
703		Grid Panels – 2'x7' (4" square grid)	\$ 83.00	\$ 121.00	\$
802		20" Square Pedestal – 36"H <input type="checkbox"/> Black <input type="checkbox"/> Grey <input type="checkbox"/> White <input type="checkbox"/> Blue <input type="checkbox"/> Red	\$ 139.00	\$ 202.00	\$

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***

Note: You must complete a credit card authorization form if you are paying by cheque.

VISA MC AMEX CHQ

SUB TOTAL		
13% HST		
TOTAL		

CARD NUMBER _____ EXPIRY DATE _____

I have read and understand the Terms & Conditions of my agreement with Stronco. HST# R129612164

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TERMS & CONDITIONS <ul style="list-style-type: none"> All orders must be paid in full 7 days prior to show set-up. All prices are for the duration of the show, unless otherwise stated. No cheques will be accepted on-site. All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing. 	<ul style="list-style-type: none"> Refunds will not be given on orders cancelled on-site. A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. All claims/discrepancies must be settled prior to show closing. If no colour is indicated, Stronco reserves the right to make the selection on your behalf. Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.
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05-01-13+15-45-T2
REV04-21-15



Accessories & Office Furnishings

Accessories

301 Easel



302 Sign Holder, holds 22" x 28" sign



303 Draw Drum, clear acrylic



501 Acrylic Ballot Box 21" square x 36" H



309 Disposable Wastebasket



311 Bar Fridge



C-BA-7 Lit Stand, wire frame, double-sided with 8 pockets



304 Lit Stand, chrome base with 7 acrylic pockets



124 Coat Tree



113 Garment Rack, rolling



114 Garment Rack, stationary



123 Retractable Stanchion with black strap



Office Furniture

C-OF-1 Desk 30" x 60"



C-OF-5 Bookshelf 72" H



C-OF-12 Meeting Table 42" round, black top



Accessories & Office Furnishings Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
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ACCESSORIES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
301		Easel	\$ 42.00	\$ 61.00	\$
302		Sign Holder	\$ 58.00	\$ 85.00	\$
303		Draw Drum, clear acrylic	\$ 81.00	\$ 118.00	\$
501		Acrylic Ballot Box – 21" square x 36"H	\$ 132.00	\$ 192.00	\$
309		Wastebasket	\$ 14.00	\$ 21.00	\$
311		Bar Fridge	\$ 192.00	\$ 279.00	\$
C-BA-7		Lit Stand - double-sided with 8 pockets	\$ 128.00	\$ 186.00	\$
304		Not Available			
124		Coat Tree	\$ 34.00	\$ 50.00	\$
113		Garment Rack, rolling	\$ 73.00	\$ 106.00	\$
114		Garment Rack, stationary	\$ 73.00	\$ 106.00	\$
123		Retractable Stanchion, with black strap	\$ 61.00	\$ 89.00	\$

OFFICE FURNITURE

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
C-OF-1		Desk – 30"x60"	\$ 136.00	\$ 198.00	\$
C-OF-5		Bookshelf – 72"H	\$ 79.00	\$ 115.00	\$
C-OF-12		Meeting Table – 42" round, black top	\$ 149.00	\$ 217.00	\$

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VISA MC AMEX CHQ

CARD NUMBER

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SUB TOTAL	
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J45583
05-01-13+15-45-T2
REV04-21-15

Chairs & Stools

Chairs

102 Side Chair, grey fabric



121 Steno Chair, grey fabric



C-OF-11 Ripple Back Leather Executive Meeting Chair



C-OF-13 Ripple Back Leather Sled Base Meeting Chair



112 Executive Chair, black leather



103 Executive Chair, black fabric



C-OF-16 Steno Chair, black fabric



Stools

115 Drafting Stool, grey fabric
116 Drafting Stool, black fabric



Black



106 Counter Stool, grey



117 Fan Back Stool, black leather
109 Fan Back Stool, black fabric



110 Banana Stool, black leather



118 Wire Back Stool, grey fabric



C-BS-6 Black Leather Bar Stool
C-BS-7 White Leather Bar Stool



White



C-BS-1 Chrome Frame Bar Stool, grey seat

C-BS-19 Chrome Frame Bar Stool, white seat

C-BS-20 Chrome Frame Bar Stool, black seat



White

Black



C-BS-2 Square Bar Stool, white seat, chrome legs

C-BS-3 Square Bar Stool, black seat, chrome legs

C-BS-18 Square Bar Stool, red seat, chrome legs



Red



White



C-BS-11 Hannah Bar Stool, white seat



Chairs & Stools Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY					BOOTH #			
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CHAIRS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
102		Side Chair, Grey Fabric	\$ 36.00	\$ 53.00	\$
121		Steno Chair, Grey Fabric	\$ 63.00	\$ 92.00	\$
C-OF-11		Ripple Back Leather Executive Meeting Chair	\$ 118.00	\$ 172.00	\$
C-OF-13		Ripple Back Leather Sled Base Meeting Chair	\$ 98.00	\$ 143.00	\$
112		Executive Chair, Black Leather	\$ 88.00	\$ 128.00	\$
103		Executive Chair, Black Fabric	\$ 69.00	\$ 101.00	\$
C-OF-16		Steno Chair, Black Fabric	\$ 76.00	\$ 111.00	\$

STOOLS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
115		Drafting Stool, Grey Fabric	\$ 76.00	\$ 111.00	\$
116		Drafting Stool, Black Fabric	\$ 76.00	\$ 111.00	\$
106		Counter Stool, Grey	\$ 69.00	\$ 101.00	\$
117		Fan Back Stool, Black Leather	\$ 93.00	\$ 135.00	\$
109		Fan Back Stool, Black Fabric	\$ 79.00	\$ 115.00	\$
110		Banana Stool, Black Leather	\$ 96.00	\$ 140.00	\$
118		Wire Back Stool, Grey Fabric	\$ 79.00	\$ 115.00	\$
C-BS-6		Black Leather Bar Stool	\$ 99.00	\$ 144.00	\$
C-BS-7		White Leather Bar Stool	\$ 99.00	\$ 144.00	\$
C-BS-1		Chrome Frame Bar Stool - Grey Seat	\$ 99.00	\$ 144.00	\$
C-BS-19		Chrome Frame Bar Stool - White Seat	\$ 99.00	\$ 144.00	\$
C-BS-20		Chrome Frame Bar Stool - Black Seat	\$ 99.00	\$ 144.00	\$
C-BS-2		Chrome Square Bar Stool – White Seat	\$ 64.00	\$ 93.00	\$
C-BS-3		Chrome Square Bar Stool – Black Seat	\$ 64.00	\$ 93.00	\$
B-BS-18		Chrome Square Bar Stool – Red Seat	\$ 64.00	\$ 93.00	\$
B-BS-11		Hannah Bar Stool – White Seat	\$ 99.00	\$ 144.00	\$

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***

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VISA
 MC
 AMEX
 CHQ

	SUB TOTAL	
	13% HST	
	TOTAL	

CARD NUMBER: _____ EXPIRY DATE: _____

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

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05-01-13-15-45-T2
REV04-21-15



Bistro Tables

111 Bistro Table, black
30" diameter



C-CRU-1 Bistro Table, black top,
aluminum base
30" diameter



C-CRU-10 Round Brushed Aluminum
Table, laminate top
30" diameter



C-CRU-3 Chrome Table,
white plexi top
24" x 24" sq.



Pedestal Tables

104 Round White Ped Table
30" H



105 Round White Ped Table
18" H



119 Round Ped Table,
grey top, chrome stand
30" H



120 Round Ped Table,
grey top, chrome stand
18" H



Coffee & End Tables

C-CT-4 Black Glass Coffee Table, steel frame
24" x 48"



C-CT-5 Round Chrome Coffee Table, white plexi top
39" x 15"H

C-CT-6 Round Chrome Coffee Table, black plexi top
39" x 15"H



C-ET-11 Round Chrome End Table, white plexi top
24" x 18"

C-ET-12 Round Chrome End Table, black plexi top
24" x 18"



C-CT-11 Chrome Coffee Table, white plexi
24" x 48"



C-ET-5 Black Glass End Table, steel frame
24" x 24"



C-ET-10 Chrome End Table, square, white plexi
18" x 18"



Tables Order Form

SHOW	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	DEADLINE DATE	January 7, 2016
LOCATION	Metro Toronto Convention Centre – Hall C	SHOW DATES	January 28 -29, 2016

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
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BISTRO TABLES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
111		Bistro Table, black – 30" D	\$ 134.00	\$ 195.00	\$
C-CRU-1		Bistro Table, black top, aluminum base – 30" D	\$ 154.00	\$ 224.00	\$
C-CRU-10		Round Brushed Aluminum Table – 30" D	\$ 142.00	\$ 206.00	\$
C-CRU-3		Chrome Table, white plexi top – 24"x24" sq.	\$ 121.00	\$ 176.00	\$

PEDESTAL TABLES

104		Round White Ped Table – 30"H	\$ 71.00	\$ 103.00	\$
105		Round White Ped Table – 18"H	\$ 62.00	\$ 90.00	\$
119		Round Ped Table, grey top – 30"H	\$ 71.00	\$ 103.00	\$
120		Round Ped Table, grey top– 18"H	\$ 62.00	\$ 90.00	\$

COFFEE & END TABLES

C-CT-4		Black Glass Coffee Table – 24"x48"	\$ 119.00	\$ 173.00	\$
C-CT-5		Round Chrome Coffee Table, white top	\$ 119.00	\$ 173.00	\$
C-CT-6		Round Chrome Coffee Table, black top	\$ 119.00	\$ 173.00	\$
C-ET-11		Round Chrome End Table, white top – 24"x18"	\$ 103.00	\$ 150.00	\$
C-ET-12		Round Chrome End Table, black top – 24"x18"	\$ 103.00	\$ 150.00	\$
C-CT-11		Chrome Coffee Table, white plexi – 24"x48"	\$ 119.00	\$ 173.00	\$
C-ET-5		Black Glass End Table – 24"x24"	\$ 103.00	\$ 150.00	\$
C-ET-10		Chrome End Table, square, white plexi – 18"x18"	\$ 103.00	\$ 150.00	\$

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***

Note: You must complete a credit card authorization form if you are paying by cheque		SUB TOTAL															
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ		13% HST															
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CARD NUMBER _____ EXPIRY DATE _____

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.	• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco will make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.
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REV04-21-15



STRONCO LINE

- C-SS-48** Stronco Open Back Sofa, black (3 seater)
C-SS-49 Stronco Open Back Sofa, black (2 seater)
C-SS-50 Stronco Open Back Single Chair, black



- C-SS-51** Stronco Open Back Sofa, mocha (3 seater)
C-SS-52 Stronco Open Back Sofa, mocha (2 seater)
C-SS-53 Stronco Open Back Single Chair, mocha



- C-SS-54** Stronco Open Back Sofa, buttercream (3 seater)
C-SS-55 Stronco Open Back Sofa, buttercream (2 seater)
C-SS-56 Stronco Open Back Single Chair, buttercream



BARCELONA LINE

- C-SS-24** Barcelona Black Sofa (3 seater)
C-SS-25 Barcelona Black Sofa (2 seater)
C-SS-26 Barcelona Black Single Chair



- C-SS-28** Barcelona White Sofa (3 seater)
C-SS-29 Barcelona White Sofa (2 seater)
C-SS-30 Barcelona White Single Chair



- C-SS-32** Barcelona Red Sofa (3 seater)
C-SS-33 Barcelona Red Sofa (2 seater)
C-SS-34 Barcelona Red Single Chair



- C-SS-27** Barcelona Black Foot Stool
C-SS-31 Barcelona White Foot Stool
C-SS-35 Barcelona Red Foot Stool



SQUARE LINE

- C-SS-66** Square, L-shaped Back Single Chair, black
C-SS-69 Square, L-shaped Back Single Chair, white



- C-SS-67** Square Back Single Chair, black
C-SS-70 Square Back Single Chair, white



- C-SS-68** Square, No Back Ottoman, black
C-SS-71 Square, No Back Ottoman, white



ROUND BACK TUB CHAIR

- C-SS-8** Black Leather Round Back Tub Chair
C-SS-74 White Leather Round Back Tub Chair



Official Show Carrier Information Sheet

Stronco Logistics Services has been appointed as the Official Transportation Provider and Customs Broker for this event.

Stronco Logistics is committed to fulfilling all your trade show logistics needs and gives you reliable service and great rates on air and ground shipping.

Our Customs and Logistics solutions include:

- All modes of transportation including land, air and sea
- Local cartage service, tailgate, driver assist
- Real time freight tracking and tracing
- Canada, U.S. and International Customs Clearances
- Temporary imports, on-site clearances, ATA carnets
- On-site representation and around the clock contact information



For more information contact:

Stronco Logistics Services
Tel: 800-665-2621
Fax: 905-270-6771
logistics@stronco.com

Transportation & Customs Brokerage Services

PICKUP ADDRESS		
COMPANY NAME _____		
IRS # _____		
ADDRESS _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____	FAX _____	

DELIVERY ADDRESS		
COMPANY NAME _____		
SHOW NAME _____	ONTARIO LIBRARY ASSOCIATION SUPER CONFERENCE	BOOTH # _____
FACILITY Metro Toronto Convention Centre – Hall C		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
ON SITE CONTACT _____		
CELL PHONE # _____		

BILL TO		
COMPANY NAME _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____	FAX _____	

RETURN FREIGHT		
COMPANY NAME _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____		

TERMS OF PAYMENT AND SECURITY DEPOSIT – MUST BE COMPLETED			
<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX	<input type="checkbox"/> CORPORATE CARD
		<input type="checkbox"/> PERSONAL CARD	
CARD NUMBER _____		EXPIRY DATE _____	
Card Holder _____			
Signature _____		Date _____	
I hereby authorize the use of this credit card for payment of services related to this order form. I understand that declined credit cards are subject to a 30% surcharge.			

SHIPMENT INFORMATION			
Pick Up Date _____	Time _____	Delivery Date _____	Time _____
TYPE	PIECES	DIMENSIONS (Inches)	WEIGHT (LBS)
Cartons / Boxes	_____	L _____ W _____ H _____	_____
Crates / Fiber Case	_____	L _____ W _____ H _____	_____
Skid / Pallet	_____	L _____ W _____ H _____	_____
Carpet / Other	_____	L _____ W _____ H _____	_____
Total Pieces _____		Total LBS _____	
Requested Service Level	<input type="checkbox"/> AIR	<input type="checkbox"/> 2 ND DAY	<input type="checkbox"/> TRUCK
Additional Services Required	<input type="checkbox"/> LIFT GATE	<input type="checkbox"/> INSIDE PICKUP / DELIVERY	

CARGO INSURANCE / DECLARED VALUE	
The declared value of carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged but not less than \$50.00 per shipment UNLESS a value is declared below and applicable charges paid. Subject to the terms and conditions of the liability of the Forwarder for loss/damage stated below. Cargo insurance will not apply or cover any electronic goods. (Additional fees for Cargo Insurance will apply)	
Do you require additional Insurance?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Declared Value	\$ _____

TERMS & CONDITIONS		
This order is placed with the specific understanding that we hereby release Stronco and or agents from all liability for loss, damage and or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled. 1) Stronco shall not be responsible for damage to uncrated materials, improperly packaged or concealed damage. 2) Stronco will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lockouts of any kind beyond its control.3) Stronco liability is outlined in the above Cargo Insurance/Declared Value section. Please ensure you are self insured or you must declare a value for carriage and pay the charges applicable for the service. 4) Stronco shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damaged to an exhibitors materials which make it impossible or impractical to exhibit same. 5) Each exhibitor is responsible to declare all hazardous materials and abide by all Federal, Provincial, State and local laws.		
I have read and agreed to the Terms and Conditions of this contract with Stronco.		
Print Name _____	Signature/Authorization _____	Date _____

J45583
Rev 10-12-10

